



Unified School District 410
 Durham-Hillsboro-Lehigh
 Hillsboro, KS 67063

Certified Application

Phone: (620) 947-3184

Fax: (620) 947-3475

An Equal Opportunity Employer

Date of Application: _____

Employment Desired/Qualifications

Please indicate the position(s) you desire and for which you are qualified:

Position _____

Position _____

Section A: Personal Data

 (Last Name) (First Name) (Middle)

Present Address

 (Street Address) (City) (State) (Zip Code)

Home Telephone Number
 ()

Cell Phone Number
 ()

Work Telephone Number
 ()

Email Address

Section B: Education

Please provide the following information concerning your educational background.

Name & Location of Institution	Dates Attended	Diploma or Degree	Number of Hours Granted

Section C: Work Experience

Please list work experience beginning with the latest employment first.

Name & Address of Employer	Dates Inclusive	Supervisor's Name	Position or Duties

Section D: References

Please list three individuals who can attest to your personal and job related qualities.

Name	Position	Mailing Address	Telephone Number

Section E: Miscellaneous

Have you ever been convicted of, or pled guilty or nolo contendere to a felony or any offense involving moral turpitude?

If yes, please explain:

1. Why do you desire this teaching position?

2. Are you aware of any reason you would not be able to perform the duties required of the position for which you are applying?

If yes, please explain:

Section F: Assurances

I hereby certify that the above information to the best of my knowledge is true, accurate and complete. Furthermore, it is understood that this application and records become the property of USD 410 which reserves the right to accept or reject it. I also hereby authorize U.S.D. 410 to conduct work history, personal reference or police inquiries to determine my acceptability for employment.

Signature of Applicant

Thank you for your interest in a teaching position at U.S.D. 410. In order to complete the application process, please be sure the following items are on file with U.S.D. 410.

1. An official letter of interest.
2. A resume.
3. A completed application form.
4. A copy of your college transcript.
5. A copy of your current teaching license.
6. A set of your official credentials or letters of reference (3).

Please direct application information and questions to: Carla Harmon
U.S.D. 410
416 S. Date Street
Hillsboro, KS 67063
(620) 947-3184
carla.harmon@usd410.net

U.S.D. #410 does not discriminate on the basis of sex, race, color, national origin, disability, or age in admission or access to or treatment or employment in, its programs or activities.