

UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh

MINUTES – REGULAR BOARD MEETING

U.S.D. 410 District Office Conference Room

September 10, 2012

7:00 p.m.

Members Present:

**Eddie Weber
Rod Koons
Joe Sechrist**

**Gary Andrews
Chad Nowak**

**Deb Geis
Mark Rooker**

Administrators:

Steve Noble

Evan Yoder

Max Heinrichs

Others:

**Jerry Hinerman, Clerk
Sonya Roberts
Clay Etheridge**

**Creigh Bell
Keith Goossen
Aleen Ratzlaff**

**Monica Leihy
Tom Storrer
Adam Stewart**

A. Meeting Called to Order

Eddie Weber called the meeting to order at 7:00 p.m.

B. Approval of Regular and Consent Agenda

Gary Andrews moved to approve the regular agenda and the consent agenda with the addition of Items D1b Vex Robotics Competition and E2m Suzy Lindsay – High School At Risk Aide to the regular agenda. Motion seconded by Mark Rooker. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the August 13, 2012, regular board meeting
2. Motion to accept the following donations:
Donations of file folders, notebooks, contact paper, books, glue, markers, crayons, and baby formula from Hillsboro Elementary School, Sunset Equities, and various other patrons to be used by the Marion County Parents as Teachers Program

A donation of \$275.77 from the Hillsboro High School Booster Club to be used for the cost of a track hospitality room

A donation of \$156.41 from the Hillsboro High School Booster Club to be used for the cost of a golf hospitality room

A donation of \$5,000 from the Hillsboro Community Foundation to be used for Wiebe Good Citizen Scholarships

A donation of \$100.50 from the Topeka Community Foundation to be used for a 7th grade KARSP Project

A donation of \$50.00 from Golden Heritage Foods to be used by the Hillsboro High School Technology Student Association

A donation of \$448.78 from the Hillsboro Middle School Site Council to be used for Trojan Buck Awards

A donation of 176.36 from the First Mennonite Church to be used for the Hillsboro Elementary School After-School Program

A donation of \$1,174.23 from the Hillsboro High School Booster Club to be used for a new popcorn machine

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A donation of \$430.00 from the Hillsboro High School Booster Club to be used for meals at state athletic competitions

A donation of \$500.00 from the Hillsboro Kiwanis Club to be used for the Hillsboro Elementary School After-School Program

A donation of \$20.00 from Phyllis Neuenschwander to be used by Spirit – ‘n’ – Celebration

A donation of \$136.00 from the National FFA Foundation to be used by the Hillsboro High School FFA

A donation of \$250.00 from Robert Sextro to be used by Hillsboro High School

A donation of \$9,232.74 from an anonymous donor via Saint Stephens of Kansas to be used by the Hillsboro High School GAP Program

3. Motion to approve the following committee membership:

Hillsboro Middle School Building Improvement Team (6th Grade)

Len Coryea Anne Janzen Gita Noble Phil Oelke

Hillsboro Middle School Building Improvement Team (7th and 8th Grade)

Darlene Bartel Terry Bebermeyer Sue Buchholz Stephanie Sinclair

Hillsboro Elementary School Site Council

Brian Allen Christine Ayers Melissa Batterton Erin Beavers
Jana Dalke Carla Hamm Brandi Hein Brent Huebner
Melisa Johnson Treena Lucero Jim Paulus Robin Plenert
Jeanna Rivir Rickey Roberts Jessica Tijerina

Hillsboro Middle School Site Council

Len Coryea Joy Dalke Scott Franz Penni Funk
Dawn Helmer Kim Klein Michele Melton Robin Plenert
Dr. David Sheppard Becky Walsh

By Proxy:

LaDonna Flaming Sara Diener

Hillsboro High School Site Council

Carolyn Brazil Pam Franz Max Heinrichs Melissa Jost
Kathy Klein Kim Klein Joanne Loewen Kenny Ollenburger
Tammy Ollenburger Marolyn Schlehuder Connie Weber Bob Woelk

C. Citizen’s Open Forum

D. Action/Discussion Items

- 1. Out-of-State Trips
 - a. Hillsboro High School TSA
 - 1. National TSA Conference
 - 2. Vex Robotics Competition
 - b. Hillsboro High School FCCLA
 - c. Hillsboro High School FFA
 - d. Hillsboro High School Band

Joe Sechrist moved to approve the out-of-state trips for the Hillsboro High School TSA, FCCLA, FFA, and band as presented. Motion seconded by Deb Geis. Carried 7-0.

- 2. Principal Building Reports
- 3. HVAC Presentation from Don’s Heating & Air Conditioning

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Board President Eddie Weber declared a recess at 8:26 p.m. to end at 8:35 p.m.

The recess ended at 8:35 p.m. and the Board returned to regular session.

4. KASB Policy Updates

Joe Sechrist moved to approve the KASB policy recommendations to become USD 410 Board Policy as presented for the following policies. Motion seconded by Gary Andrews. Carried 7-0.

GAOA	Drug-Free Workplace
GAOB	Drug-Free Schools
IIBG	Computer and Device Use
IIBGA	Children's Internet Protection Act
IIBGB	Online Learning Opportunities
IJ	Evaluation of Instructional Program
JBE	Truancy
JDDA	Drug-Free Schools
LDD	Federal Government - Drug-Free Schools

5. Review of Current Board Goals

6. Grace Community Church Lease Amendment

Chad Nowak moved to approve an amendment to the Grace Community Church Lease to include the additional day of December 24th with an additional payment of \$375 to be received from Grace Community Church for the use of the facility on this day. Motion seconded by Joe Sechrist. Carried 7-0.

E. Personnel

1. Resignations

a. Patty Putter – Parents as Teachers Parent Educator

b. Dustin Dalke – Junior Class Sponsor (0.50 FTE)

Gary Andrews moved to approve the resignation of Patty Putter from her position as Parents as Teachers Parent Educator and to approve the resignation of Dustin Dalke from his position at 0.50 FTE Junior Class Sponsor. Motion seconded by Deb Geis. Carried 7-0.

2. New Hires, New Contracts, and Personnel Schedule Length Adjustments

a. Alissa Unruh – USD 410 District Nurse

b. Gita Noble – Hillsboro Middle School Yearbook Sponsor

c. Shandi Tobias – Hillsboro High School Junior Class Sponsor (0.50 FTE)

d. Pati Funk – Hillsboro High School Junior Class Sponsor (0.50 FTE)

e. Tiffiney Harms – Hillsboro High School Spirit – 'n' – Celebration Accompanist

f. Julia Jost – Hillsboro High School Choir Accompanist

g. Ethan Riggs – Hillsboro High School Assistant Drama Coordinator (0.70 FTE)

h. Lynn Just – Hillsboro High School Assistant Drama Coordinator (0.30 FTE)

i. Kathy Carr – Kitchen Assistant (Additional 1:15 Per Week)

j. Mary Loewen – Kitchen Assistant (Additional 0:45 Per Week)

k. Bernice Mains – Kitchen Assistant (Additional 0:45 Per Week)

l. Amy Plett – District Office Evening Custodian (Additional 1:00 Per Week)

m. Suzy Lindsay – Hillsboro High School At Risk Aide

Joe Sechrist moved to approve the following actions. Motion seconded by Deb Geis. Carried 7-0.

The issuance of contracts to Gita Noble to serve as Hillsboro Middle School Yearbook Sponsor, to Shandi Tobias to serve as Hillsboro High School Junior Class Sponsor (0.50 FTE), to Pati Funk to serve at Hillsboro High School Junior Class Sponsor (0.50 FTE), to Ethan Riggs to serve as Hillsboro High School Assistant Drama Coordinator (0.70 FTE), and to Lynn Just to serve as Hillsboro High School Assistant Drama Coordinator (0.30 FTE)

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The hires of Alissa Unruh to serve as USD 410 District Nurse, Tiffiney Harms to serve as Hillsboro High School Spirit – 'n' – Celebration Accompanist, Julia Jost to serve as Hillsboro High School Choir Accompanist, and Suzy Lindsay as Hillsboro High School At Risk Aide

The adjustments of schedule lengths for Kitchen Assistants Kathy Carr (1:15 Additional Per Week), Mary Loewen (0:45 Additional Per Week), and Bernice Mains (0:45 Additional Per Week)

The Board took no action to approve the adjustment of schedule length for Amy Plett to serve as District Office Evening Custodian.

F. Reports

1. Superintendent's Report
 - a. Early Childhood Fund Update
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

Gary Andrews moved to approve the payment of bills totaling \$577,105.62 and the following financial reports. Motion seconded by Joe Sechrist. Carried 7-0.

Electronic Funds Transfer Report
High School/Middle School Activity Account Report
High School/Middle School Activity Account Bank Reconciliation
Elementary School Activity Account Report
Elementary School Activity Account Bank Reconciliation
District Cash Summary Report
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
District Revenue Budget Report
District Expense Budget Report
Report of Transfers

G. Communications

H. Adjournment

President Eddie Weber declared the meeting adjourned at 9:49 p.m.

Jerry Hinerman, Clerk