

UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh

MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
April 10, 2017 **7:00 p.m.**

Members Present:

Mark Rooker
Tim Kaufman

Rod Koons
Jim Paulus

Jared Jost
Joe Sechrist

Administrators:

Max Heinrichs

Others:

Jerry Hinerman, Clerk

Brad Just

Aleen Ratzlaff

A. Meeting Called to Order

President Mark Rooker called the meeting to order at 7:03 p.m.

B. Approval of Regular and Consent Agenda

Jared Jost moved to approve the regular and consent agendas with the addition of Item H Executive Session – Attorney-Client Consultation immediately prior to adjournment. Motion seconded by Mark Rooker. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the March 13, 2017, regular board meeting
2. Motion to approve the disposal of the following USD 410 property as noted:
 - a. The weight room jammer will be sold to Andy Klassen for \$100
 - b. Student laptop computers not currently being used will be sold by Friesen Technology Services with the net earnings being split 50/50 between USD 410 and Friesen Technology Services

3. Motion to accept the following donations:
Donation of \$371.62 from Sunset Equities to be used for the Hillsboro Elementary School Library

Donation of \$300.00 from Families and Communities Together (FACT) to be used for Hillsboro Elementary School Dia Del Nino supplies

Donation of \$51.30 from Families and Communities Together (FACT) to be used for the Hillsboro Elementary School library

Donation of a car seat from Eileen Butler to be used by the Marion County Parents as Teachers Program

Donation of diapers from Freedom Nicholas to be used by the Marion County Parents as Teachers Program

C. Citizen's Open Forum

D. Action/Discussion Items

1. Technology Plan/Purchases
Joe Sechrist moved to approve the purchase of 51 laptop and 67 desktop computers for \$96,259 from Twotrees Technologies. Motion seconded by Jared Jost. Carried 7-0
2. Marion County Parents as Teachers Annual Participation
Joe Sechrist moved to approve the Fiscal Year 2018 continued participation in the Marion County Parents as Teachers Program. Motion seconded by Rod Koons. Carried 7-0.

E. Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session with the Superintendent at 7:25 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 7-0.

Regular Session

F. Personnel

1. Resignations
 - a. Demetrius Cox – Hillsboro Middle/High School Academic Skills Coordinator
 - b. Rod Just – Hillsboro Elementary School Fifth Grade Teacher
Jared Jost moved to accept the resignations of Demetrius Cox from his position at Hillsboro Middle/High School Academic Skills Coordinator and Rod Just from his position as Hillsboro Elementary School Fifth Grade Teacher effective at the end of the 2016 – 2017 school year. Motion seconded by Joe Sechrist. Carried 7-0.
2. Classified Employee Hires
 - a. Rod Just – Bus Shop Mechanic and Bus Driver
Rod Koons moved to approve the hire of Rod Just as Bus Shop Mechanic and Bus Driver for four hours per day at \$10.75 Per hour. Motion seconded by Jim Paulus. Carried 7-0.
3. Contracts
 - a. Kyle Kroeker – Hillsboro Middle/High School Sixth and Seventh Grade Teacher
Jared Jost moved to approve the issuance of a contract to Kyle Kroeker to serve as Hillsboro Middle/High School Sixth and Seventh Grade Teacher. Motion seconded by Joe Sechrist. Carried 7-0.

G. Reports

1. Superintendent's Report
 - a. Staffing Update for 2017 – 2018
 - b. School Funding Update
 - c. 2017 Graduation Ceremony

Kim Klein left the meeting at 8:14 p.m.

- d. USD 410 May Board of Education Meeting
Mark Rooker moved to approve a change in the May 2017 USD 410 Board of Education regular meeting date to Wednesday, May 10, at 6:00 p.m. in the USD 410 District Office Conference Room. Motion seconded by Tim Kaufman. Carried 6-0.

Kim Klein rejoined the meeting at 8:15 p.m.

2. TEEN Report

3. MCSEC Report
4. Business Manager's Report
Joe Sechrist moved to approve the payment of bills totaling \$320,654.82 and the following financial reports. Motion seconded by Jared Jost. Carried 7-0.
 - Electronic Funds Transfer Report
 - High School/Middle School Activity Account Report
 - High School/Middle School Activity Account Bank Reconciliation
 - Elementary School Activity Account Report
 - Elementary School Activity Account Bank Reconciliation
 - District Cash Summary Report
 - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
 - District Expense Budget Report
 - Report of Transfers

H. Executive Session for Attorney-Client Consultation

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Clerk of the Board at 8:23 p.m. for the purpose of consultation with the district's attorney and for the Board to return to open meeting at 8:40 p.m. in this room. The executive session is required to protect attorney-client privilege and the public interest. Motion seconded by Jared Jost. Carried 7-0.

Regular Session

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Clerk of the Board at 8:40 p.m. for the purpose of consultation with the district's attorney and for the Board to return to open meeting at 8:25 p.m. in this room. The executive session is required to protect attorney-client privilege and the public interest. Motion seconded by Jared Jost. Carried 7-0.

Regular Session

I. Adjournment

President Mark Rooker declared the meeting adjourned at 9:25 p.m.

Jerry Hinerman, Clerk

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – SPECIAL BOARD MEETING
USD 410 District Office Conference Room
April 24, 2017 12:00 p.m.**

Members Present:

Mark Rooker (via telephone)
Kim Klein (via telephone)
Joe Sechrist (via telephone)

Rod Koons
Jim Paulus (via telephone)

Tim Kaufman

Members Absent:

Jared Jost

Administrators:

Max Heinrichs

Others:

Jerry Hinerman, Clerk

A. Meeting Called to Order

President Mark Rooker called the meeting to order at 12:09 p.m.

B. Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Clerk of the Board at 12:10 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 12:15 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 6-0.

Regular Session

C. Personnel

1. Retirements

- a. Terry Bebermeyer – Hillsboro High School Spanish and Middle School English Teacher
- b. Doug Dick – Hillsboro Elementary School Classroom Teacher

Tim Kaufman moved to approve the retirements of Terry Bebermeyer from his position as Hillsboro High School Spanish and Middle School English Teacher and Doug Dick from his position as Hillsboro Elementary School Classroom Teacher. Motion seconded by Joe Sechrist. Carried 6-0.

2. Resignations

- a. Tim Isaac – Bus Driver

Rod Koons moved to approve the resignation of Tim Isaac from his position as bus driver. Motion seconded by Kim Kaufman. Motion carried 6-0.

D. Adjournment

Mark Rooker declared the meeting adjourned at 12:18 p.m.

Jerry Hinerman, Clerk