

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
February 13, 2017 7:00 p.m.**

Members Present:

Rod Koons	Jared Jost	Tim Kaufman
Jim Paulus		
Kim Klein (joined at 7:05 p.m. via telephone)		
Joe Sechrist (joined at 7:33 p.m.)		

Member Absent:

Mark Rooker

Administrators:

Max Heinrichs

Others:

Jerry Hinerman, Clerk	Susie Kliewer	Robert Haude
Aleen Ratzlaff	Kelsey Unruh	

A. Meeting Called to Order

Vice President Rod Koons called the meeting to order at 7:01 p.m.

B. Approval of Regular and Consent Agenda

Jim Paulus moved to approve the regular and consent agendas. Motion seconded by Tim Kaufman. Carried 4-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the January 9, 2017, regular board meeting
2. Motion to approve the minutes of the January 30, 2017, regular board meeting
3. Motion to approve the addition of a Twice Remembered account to the Hillsboro Middle/High School Activity Fund
4. Motion to approve the district vehicle and bus mileage report
5. Motion to approve the Hillsboro Recreation Commission trip to the Hutchinson Salt Mines on February 24, 2017
6. Motion to approve the disposal of old cheerleading uniforms
7. Motion to accept the following donations:
Donation of \$969.13 from the Hillsboro Chamber of Commerce to be used by Spirit - 'n' - Celebration

Donation of \$152.00 from an anonymous donor to be used toward USD 410 faculty and staff appreciation

Donation of \$160.00 from anonymous staff to be used toward student lunch accounts

Donation of books and a coat from Navrat/Nicholas family to be used by the Marion County Parents as Teachers program

Donation of books from Amber Schlesener to be used by the Marion County Parents as Teachers program

Donation of cotton balls from St. Luke Hospital/Roger Schnider to be used by the Marion County Parents as Teachers program

Donation of crayons, markers, and colored pencils from Jamie Driggers to be used by the Marion County Parents as Teachers program

C. Citizen's Open Forum

D. Learning Showcase

1. Marion County Parents as Teachers Program Report

Kim Klein joined the meeting via telephone at 7:05 p.m.

2. Collaborative Preschool Report

E. Action/Discussion Items

1. 2016 – 2017 Calendar Draft

Joe Sechrist joined the meeting at 7:33 p.m.

2. Vehicle Replacement Plan Update
The Board took no action.

F. Executive Session for Personnel

Rod Koons moved for the Board to go into executive session with the Superintendent at 7:36 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

Regular Session

Rod Koons moved for the Board to go into executive session with the Superintendent at 7:45 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

Regular Session

Rod Koons moved for the Board to go into executive session with the Superintendent at 7:50 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

Regular Session

G. Personnel

1. Contracts

a. Administrator Contracts

- Hillsboro Elementary School and Hillsboro Middle/High School Principals
- Technology Excellence in Education Network (TEEN) Director
- Hillsboro Middle/High School Assistant to the Principal/District Activities Director
- District Technology Director
- District Business Manager

Jim Paulus moved to extend the two-year contracts of Evan Yoder to serve as Hillsboro Elementary School Principal, Clint Corby to serve as Hillsboro Middle/High School Principal, and Lena Kleiner to serve as TEEN Director through June 30, 2019, and to extend the one-year contracts of Robert Rempel to serve as Hillsboro Middle/High School Assistant to the Principal and District Activities Director, Brad Just to serve as District Technology Director, and Jerry Hinerman to serve as District Business Manager through June 30, 2018. Motion seconded by Tim Kaufman. Carried 6-0

2. Work Agreements

- Casey Moore – Summer Maintenance/Custodian

Jared Jost moved to approve an additional 384 hours of summer maintenance/custodial work for Casey Moore. Motion seconded by Jim Paulus. Carried 6-0.

3. Supplemental Contracts

- Seth Shields – Hillsboro Middle School Assistant Wrestling Coach
- Luke Moore – Hillsboro High School Head Baseball Coach
- Lyman Adams – Hillsboro High School Assistant Baseball Coach (0.90 FTE)
- Jacob Fish – Hillsboro High School Assistant Baseball Coach (0.10 FTE)

Tim Kaufman moved to approve the issuance of contracts to Seth Shields to serve as Hillsboro Middle School Assistant Wrestling Coach, Luke Moore to serve as Hillsboro High School Head Baseball Coach, Lyman Adams to serve as 0.90 FTE Hillsboro High School Assistant Baseball Coach, and Jacob Fish to serve as 0.10 FTE Hillsboro High School Assistant Baseball Coach. Motion seconded by Joe Sechrist. Carried 6-0.

H. Reports

1. Superintendent's Report

- a. Legislative Update
- b. Enrollment Projections Data
- c. Summer Maintenance Projects

2. TEEN Report

3. MCSEC Report

4. Business Manager's Report

I. Approval of Payment of Bills and Financial Reports

Joe Sechrist moved to approve the payment of bills totaling \$273,523.59 and the following financial reports. Motion seconded by Jared Jost. Carried 6-0.

- Electronic Funds Transfer Report
- High School/Middle School Activity Account Report
- High School/Middle School Activity Account Bank Reconciliation
- Elementary School Activity Account Report
- Elementary School Activity Account Bank Reconciliation
- District Cash Summary Report
- District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- District Expense Budget Report
- Report of Transfers

J. Executive Session for Personnel

Rod Koons moved for the Board to go into executive session with the Superintendent at 8:25 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 6-0.

Regular Session

K. Adjournment

Vice President Rod Koons declared the meeting adjourned at 8:31 p.m.

Jerry Hinerman, Clerk