

**UNIFIED SCHOOL DISTRICT NO. 410**  
**Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING**  
**USD 410 District Office Conference Room**  
**January 9, 2017** **7:00 p.m.**

**Members Present:**

<b>Mark Rooker</b>	<b>Rod Koons</b>	<b>Jared Jost</b>
<b>Tim Kaufman</b>	<b>Joe Sechrist</b>	
<b>Jim Paulus (left at 8:31 p.m.; rejoined at 8:39 p.m.)</b>		
<b>Kim Klein (joined at 7:08 p.m.)</b>		

**Administrators:**

**Max Heinrichs**

**Others:**

<b>Jerry Hinerman, Clerk</b>	<b>Aleen Ratzlaff</b>	<b>Kelsey Unruh</b>
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**A. Meeting Called to Order**

President Mark Rooker called the meeting to order at 7:03 p.m.

**B. Approval of Regular and Consent Agenda**

Jared Jost moved to approve the regular and consent agendas. Motion seconded by Jim Paulus. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the December 12, 2016, regular board meeting
2. Motion to accept the following donations:
  - Donation of \$350.00 from the Peabody Community Foundation to be used by the Marion County Parents as Teachers Program
  
  - Donation of \$200.00 from King's Daughters (First Baptist Church) to be used for Hillsboro Elementary School Preschool supplies
  
  - Donation of \$152.00 from an anonymous donor to be used toward USD 410 faculty and staff appreciation
  
  - Donation of \$250.00 from Robert and Susan Watson to be used toward the Hillsboro Elementary School After-School Program
  
  - Donation of \$160.00 from anonymous staff to be used toward student lunch accounts
  
  - Donation of \$147.75 from Hillsboro Elementary School students to be used toward the Hillsboro Elementary School library
  
  - Donation of 12 foam boards from The Lumberyard to be used by the Marion County Parents as Teachers program
3. Hillsboro Mennonite Brethren Church
  - Motion to approve the Hillsboro Mennonite Brethren Church transportation request with reimbursement to USD 410 for the cost of the driver and mileage

**C. Citizen's Open Forum**

**D. Stadium Operations Committee Report**

Kim Klein joined the meeting at 7:08 p.m.

**E. Action/Discussion Items**

1. Board Policy Approval

Joe Sechrist moved to approve the following policy revisions and additions. Motion seconded by Rod Koons. Carried 7-0.

CN	Public Records
DFAB	Federal Fund Contracts
GAK	Personnel Records
GBU	Ethics
JBC	Enrollment
JBCA	Homeless Student
JBCA	Homeless Students Regulations and Complaint Form
JBCB	Foster Care Students
JBCB	Foster Care Student Regulations
JGC	Health Assessments and Physicals
JGCB	Inoculations
JGFGBA	Student Self-Administration of Medications
JRB	Release of Student Records
MI	Kansas Education Systems Accreditation

2. City of Hillsboro Shared Use Agreement

Jim Paulus moved to approve the Shared Use Agreement between USD 410 and the City of Hillsboro for tennis court, softball field, and baseball field sharing as presented. Motion seconded by Joe Sechrist. Carried 7-0.

**F. Executive Session for Personnel**

Mark Rooker moved for the Board to go into executive session at 7:22 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 7:30 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 7:40 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 7:50 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:52 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 7:52 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:02 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 8:02 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:12 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 8:12 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:22 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 8:22 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:27 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session at 8:27 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:32 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 7-0.

Jim Paulus left the meeting at 8:31 p.m.

**Regular Session**

**G. Personnel**

Mark Rooker moved to approve the extension of Max Heinrichs' contract to serve as Superintendent of Schools through June 30, 2019. Motion seconded by Jared Jost. Carried 6-0.

## **H. Reports**

1. Superintendent's Report
  - a. Board Member Appreciation Month

Jim Paulus rejoined the meeting at 8:39 p.m.

- b. KASB Education Advocacy Conference
  - c. Hillsboro Chamber Dinner (Winter Community Gala) – February 27
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

Jim Paulus moved to approve the payment of bills totaling \$434,689.95 and the following financial reports. Motion seconded by Jared Jost. Carried 7-0.

  - Electronic Funds Transfer Report
  - High School/Middle School Activity Account Report
  - High School/Middle School Activity Account Bank Reconciliation
  - Elementary School Activity Account Report
  - Elementary School Activity Account Bank Reconciliation
  - District Cash Summary Report
  - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
  - District Expense Budget Report
  - Report of Transfers

## **I. Executive Session for Negotiations**

Mark Rooker moved for the Board to go into executive session at 8:51 p.m. with the Superintendent and the Clerk of the Board for the purpose of discussing matters related to negotiations and the Board return to open meeting at 9:00 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Motion seconded by Joe Sechrist. Carried 7-0.

### **Regular Session**

Mark Rooker moved for the Board to go into executive session at 9:00 p.m. with the Superintendent and the Clerk of the Board for the purpose of discussing matters related to negotiations and the Board return to open meeting at 9:10 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Motion seconded by Joe Sechrist. Carried 7-0.

## **J. Adjournment**

President Mark Rooker declared the meeting adjourned at 9:10 p.m.

Jerry Hinerman, Clerk