

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING**  
**USD 410 District Office Conference Room**  
**December 12, 2016** **7:00 p.m.**

**Members Present:**

**Mark Rooker**  
**Tim Kaufman**  
**Joe Sechrist**

**Rod Koons**  
**Kim Klein**

**Jared Jost**  
**Jim Paulus**

**Administrators:**

**Max Heinrichs**

**Evan Yoder**

**Clint Corby**

**Others:**

**Jerry Hinerman, Clerk**  
**Kelsey Unruh**

**Darren Anderson**

**Aleen Ratzlaff**

**A. Meeting Called to Order**

President Mark Rooker called the meeting to order at 7:02 p.m.

**B. Approval of Regular and Consent Agenda**

Jared Jost moved to approve the regular and consent agendas. Motion seconded by Jim Paulus. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the November 14, 2016, regular board meeting and the November 30, 2016, special board meeting
2. Motion to approve the addition of HMHS Coffee Cart account to the Hillsboro Middle/High School Activity Fund
3. Disposal of iPads  
Motion to approve the sale of 24 iPad IIs to the Funding Factory for approximately \$60 each
4. Disposal of Old Student Laptop Computers  
Motion to approve the donation of 12 old student laptop computers (5 years old) to Mission School in Ghana with no further costs to USD 410 (e.g. shipping, repairs, etc.)
5. Motion to accept the following donations:  
Donation of \$60.00 from patrons to be used by the Hillsboro High School Student Council  
  
Donation of \$20.00 from Kirby Fadenrecht to be used by the Hillsboro High School Student Council  
  
Donation of five books and miscellaneous items by Lori Soo Hoo to be used by the Marion County Parents as Teachers program  
  
Donation of a troll book set by office staff to be used by the Marion County Parents as Teachers program

**C. Citizen's Open Forum**

**D. Action/Discussion Items**

1. Fiscal Year 2017 Financial Audit Report  
Joe Sechrist moved to approve the Fiscal Year 2017 Financial Audit Report. Motion seconded by Tim Kaufman. Carried 7-0.
2. Principal Building Reports
3. Policy Updates
4. Activity Bus Bids  
Rod Koons moved to accept the \$54,900 bid from Buses For Sale for a 2004 Blue Bird LTC-40 53-passenger rear engine bus. Motion seconded by Joe Sechrist. Carried 7-0.

**E. Executive Session for Personnel**

Mark Rooker moved for the Board to go into executive session at 7:50 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

**F. Reports**

1. TEEN Report
2. MCSEC Report
3. Business Manager's Report  
Joe Sechrist moved to approve the payment of bills totaling \$164,193.74 and the following financial reports. Motion seconded by Jim Paulus. Carried 7-0.
  - Electronic Funds Transfer Report
  - High School/Middle School Activity Account Report
  - High School/Middle School Activity Account Bank Reconciliation
  - Elementary School Activity Account Report
  - Elementary School Activity Account Bank Reconciliation
  - District Cash Summary Report
  - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
  - District Expense Budget Report
  - Report of Transfers

**G. Communications**

**H. Adjournment**

President Mark Rooker declared the meeting adjourned at 8:12 p.m.

Jerry Hinerman, Clerk