

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
November 14, 2016 **7:00 p.m.**

Members Present:

Mark Rooker	Rod Koons	Jared Jost
Tim Kaufman	Joe Sechrist	
Kim Klein (via telephone; left at 8:20 p.m.; rejoined at 8:45 p.m.)		

Members Absent:

Jim Paulus

Administrators:

Max Heinrichs

Others:

Jerry Hinerman, Clerk	Aleen Ratzlaff	Kelsey Unruh
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A. Meeting Called to Order

President Mark Rooker called the meeting to order at 7:04 p.m.

B. Approval of Regular and Consent Agenda

Joe Sechrist moved to approve the regular agenda and the consent agenda. Motion seconded by Jared Jost. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the October 10, 2016, regular board meeting
2. Motion to accept the following donations:
 - Donation of \$5,000.00 from Hillsboro Community Foundation to be used for the Children's Dental Care Program

 - Donation of \$300.00 from Midway Motors to be used for the Hillsboro High School Student Council

 - Donation of \$550.00 from The Little Nut Hut to be used for the Hillsboro High School Softball Program

 - Donation of \$900.00 from Brent and Lynette Barkman to be used for a Hillsboro Elementary School Preschool scholarship

 - Donations of books and toys to be used by the Marion County Parents as Teachers program
3. Disposal of School Property
 - Motion to approve the disposal of old athletics uniforms

4. Addition of Hillsboro Middle/High School Activity Accounts
Motion to approve the addition of the following Hillsboro Middle/High School activity accounts:
 - Aura Bath Bombs
 - Triple J Big Heads
 - C & A Laser Designs
 - Arrow Grilling
 - Band/Choir Trip

C. Citizen's Open Forum

D. Action/Discussion Items

1. User Agreement for USD 410 District Issued Credit Cards
Rod Koons moved to approve the User Agreement for USD 410 District Issued Credit Cards as presented. Motion seconded by Joe Sechrist. Carried 6-0
2. City of Hillsboro Shared Use Agreement
The Board took no action.
3. USD 410 Open Supplemental Positions
 - a. Hillsboro Middle School Assistant Wrestling Coach
 - b. Hillsboro High School Head Baseball Coach
 - c. Hillsboro High School Assistant Baseball Coach
4. Activity Bus Purchase
Joe Sechrist moved to approve the issuance of a request for bids for an activity bus with the following options. Motion seconded by Tim Kaufman. Carried 5-1.
 - Air Conditioning
 - Reading Lights at Each Seat
 - USB Ports at Each Seat
 - Air Suspension
 - Adjustable Driver Pedals
 - Graphics
 - Activity Seats
 - 280 HP Cummins Engine
 - HD 6-Speed Transmission
 - 5-Year Extended Warranty
 - Chrome Wheels
5. GAP Club Senior Trip Proposal
Joe Sechrist moved to approve the GAP Club senior trip to Omaha, Nebraska, as proposed, from May 29, 2017, through, June 2, 2017. Motion seconded by Jared Jost. Carried 6-0.

Kim Klein left the meeting at 8:20 p.m.

6. Skyward School Business Suite Proposal
Jared Jost moved to approve the acceptance of a proposal from Skyward for the School Business Suite for a cost not to exceed \$44,273 including approximately \$31,250 for total group training costs which may be shared by other Marion County school districts and/or the Marion County Special Education Cooperative. Motion seconded by Joe Sechrist. Carried 5-0.

E. Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session at 8:30 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 5-0.

Regular Session

Mark Rooker moved for the Board to go into executive session at 8:40 p.m. with the Superintendent for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 5-0.

Regular Session

Kim Klein rejoined the meeting via telephone at 8:45 p.m.

F. Personnel

1. Resignations
 - a. None
2. Work Agreements
 - a. Linda Peters – Long-Term Substitute Teacher
Rod Koons moved to approve the hiring of Linda Peters to serve as a long-term substitute teacher as needed for \$158.33 per consecutive full day beginning on the eleventh consecutive day of subbing for the same teacher retroactive to the first day of consecutive long-term substituting. Motion seconded by Joe Sechrist. Carried 6-0.
3. Supplemental Contracts
 - a. Demetrius Cox – Hillsboro High School Assistant Boys' Basketball Coach
Joe Sechrist moved to approve the issuance of a supplemental contract to Demetrius Cox to serve as Hillsboro High School Assistant Boys' Basketball Coach. Motion seconded by Jared Jost. Carried 6-0.
 - b. Terach Antoine – Hillsboro High School Assistant Wrestling Coach (64 Hours; 0.20 FTE)
 - c. Seth Shields – Hillsboro High School Assistant Wrestling Coach (260 Hours; 0.80 FTE)
Rod Koons moved to approve the issuance of supplemental contracts to Terach Antoine to serve as Hillsboro High School Assistant Wrestling Coach for 64 hours (0.20 FTE) and to Seth Shields to serve as Hillsboro High School Assistant Wrestling Coach for 260 hours (0.80 FTE). Motion seconded by Jared Jost. Carried 6-0.

G. Reports

1. Superintendent's Report
 - a. State of the District Report
 - b. Special Board of Education Meeting - P1 Group Presentation
2. TEEN Report
3. MCSEC Report

4. **Business Manager's Report**
Joe Sechrist moved to approve the payment of bills totaling \$458,378.26 and the following financial reports. Motion seconded by Jared Jost. Carried 6-0.
 - Electronic Funds Transfer Report
 - High School/Middle School Activity Account Report
 - High School/Middle School Activity Account Bank Reconciliation
 - Elementary School Activity Account Report
 - Elementary School Activity Account Bank Reconciliation
 - District Cash Summary Report
 - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
 - District Expense Budget Report
 - Report of Transfers

H. Communications

I. Adjournment

President Mark Rooker declared the meeting adjourned at 9:12 p.m.

Jerry Hinerman, Clerk