

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING  
USD 410 District Office Conference Room  
October 10, 2016 7:00 p.m.**

**Members Present:**

Mark Rooker	Rod Koons	Jared Jost
Tim Kaufman	Jim Paulus	
Joe Sechrist (arrived at 7:11 p.m.)	Kim Klein (arrived at 7:12 p.m.)	

**Administrators:**

Max Heinrichs

**Others:**

Jerry Hinerman, Clerk	Aleen Ratzlaff	Kelsey Unruh
-----------------------	----------------	--------------

**A. Meeting Called to Order**

President Mark Rooker called the meeting to order at 7:03 p.m.

**B. Approval of Regular and Consent Agenda**

Jared Jost moved to approve the regular agenda and the consent agenda. Motion seconded by Rod Koons. Carried 5-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the September 12, 2016, regular board meeting
2. Motion to approve the annual Professional Development Committee report
3. Motion to approve the following advisory committees and advisory committee membership

**Technology Committee**

Debbie Dick	Maura Wiebe	Darlene Bartel
Dennis Boldt	Robert Rempel	Clint Corby
Jean Harsin	Brad Just	Lena Kleiner
Jerry Hinerman	Max Heinrichs	Elizabeth Hill
Jared Jost	Jonathan Hinerman	Dakota Klein

**Professional Development Committee**

Dustin Dalke	Eleanor Jost	Evan Yoder
Clint Corby	Max Heinrichs	

**Athletic Facility Operations Management Committee**

Robert Rempel	Jerry Hinerman
---------------	----------------

4. Motion to approve the Hillsboro Recreation Commission Sedgwick County Zoo trip request

5. Motion to accept the following donations:  
Donation of \$329.18 from Hillsboro Animal Clinic to be used for the Hillsboro FFA Program  
  
Donation of \$424.74 from Midway Motors for the USD 401 opening day luncheon  
  
Donation of \$13,979.85 from Hillsboro Community Foundation to be used by the Marion County Parents as Teachers Program to serve additional families within USD 410  
  
Donation of clothespins, stickers, and recyclables from the Salsbury family to be used by the Marion County Parents as Teachers program

**C. Citizen's Open Forum**

**D. Action/Discussion Items**

1. Hillsboro Elementary School Recabling
2. Connection of Hillsboro Elementary School Kitchen and Hillsboro Middle/High School Kitchen Water Heaters and Sidewalk to the EPM Computerized Temperature Control System

Joe Sechrist arrived at 7:11 p.m.

Kim Klein arrived at 7:12 p.m.

3. Hillsboro Elementary School Art and Vocal Music Room Carpet Replacement
4. Skyward School Business Suite.
5. Operational Funds Account  
Rod Koons moved to keep the USD 410 operational funds account at the Hillsboro State Bank for the next three years. Motion seconded by Joe Sechrist. Carried 7-0.

**E. Executive Session for Personnel**

Mark Rooker moved for the Board to go into executive session at 7:30 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jared Jost. Carried 6-0.

**Regular Session**

**F. Executive Session for Transactions Related to Real Property**

Mark Rooker moved for the Board to go into executive session with the Superintendent at 7:45 p.m. for the purpose of discussion related to the transaction of real property and for the Board to return to open meeting at 8:00 p.m. in this room. The executive session is required to protect the district's financial interest and bargaining position. Motion seconded by Joe Sechrist. Carried 7-0.

**Regular Session**

**G. Personnel**

1. Supplemental Contracts
  - a. Collette Haslett – Hillsboro High School Assistant Volleyball Coach
  - b. Devin Metzinger – Hillsboro Middle School Head Wrestling CoachJared Jost moved to approve the issuance of supplemental contracts to Collette Haslett to serve as Hillsboro High School Assistant Volleyball Coach and for Devin Metzinger to serve as Hillsboro Middle School Head Wrestling Coach. Motion seconded by Joe Sechrist. Carried 7-0.

**H. Reports**

1. Superintendent's Report
  - a. Enrollment Report
  - b. Virtual Program Report
  - c. KASB Annual Convention
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

Joe Sechrist moved to approve the payment of bills totaling \$162,274.75 and the following financial reports. Motion seconded by Rod Koons. Carried 7-0.

  - Electronic Funds Transfer Report
  - High School/Middle School Activity Account Report
  - High School/Middle School Activity Account Bank Reconciliation
  - Elementary School Activity Account Report
  - Elementary School Activity Account Bank Reconciliation
  - District Cash Summary Report
  - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
  - District Expense Budget Report
  - Report of Transfers

**I. Communications**

**J. Adjournment**

President Mark Rooker declared the meeting adjourned at 8:22 p.m.

Jerry Hinerman, Clerk