

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING  
USD 410 District Office Conference Room  
September 12, 2016 7:00 p.m.**

**Members Present:**

Mark Rooker  
Tim Kaufman

Rod Koons  
Jim Paulus

Jared Jost  
Joe Sechrist

**Members Absent:**

Kim Klein

**Administrators:**

Max Heinrichs

Evan Yoder

Clint Corby

**Others:**

Jerry Hinerman, Clerk  
Sonya Roberts  
Kelsey Unruh

Keith Goossen  
Ben Trout

Bruce Major  
Aleen Ratzlaff

**A. Meeting Called to Order**

President Mark Rooker called the meeting to order at 7:02 p.m.

**B. Approval of Regular and Consent Agenda**

Rod Koons moved to approve the regular agenda and the consent agenda. Motion seconded by Joe Sechrist. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the August 8, 2016, regular board meeting and the August 18, 2016, special board meeting
  
2. Motion to accept the following donations:
  - Donation of \$500.00 from Kyle and Chris Cederberg to be used for the Hillsboro Elementary School After-School Program
  
  - Donation of \$25.00 from State Farm Insurance to be used for the Hillsboro Elementary School Carnival
  
  - Donation of \$25.00 from Silver Shears to be used for the Hillsboro Elementary School Carnival
  
  - Donation of \$100.00 from Container Services to be used for the Hillsboro Elementary School Carnival
  
  - Donation of \$50.00 from Panzer Chiropractic to be used for the Hillsboro Elementary School Carnival
  
  - Donation of \$500.00 from Barkman Honey, LLC to be used for the Hillsboro Elementary School Carnival

Donation of \$50.00 from Hillsboro State Bank to be used for the Hillsboro Elementary School Carnival

Donation of \$100.00 from Central National Bank to be used for the Hillsboro Elementary School Carnival

Donation of \$100.00 from Emprise Bank to be used for the Hillsboro Elementary School Carnival

Donation of \$200.00 from Rod's Tire & Service, Inc. to be used for the Hillsboro Elementary School Carnival

Donation of \$30.00 from patrons to be used for the Hillsboro Elementary School Carnival

Donation of \$6,000.00 from Barkman Honey, LLC to be used for by the Marion County Parents as Teachers Program

Donation of \$25.00 from Nora Hein to be used for the Hillsboro Elementary School Student Assistance Fund

Donation of \$25.00 from Trudy Hein to be used for the Hillsboro Elementary School After-School Program

Donation of \$900.00 from the Hillsboro High School Athletic Booster Club to be used toward the purchase of a HUDL subscription

Donation of \$200.00 from James and Dawn Metzinger to be used by the Hillsboro High School Football Program

Donation of \$6,222.04 from the St. Stephens of Kansas Charitable Trust to be used by the Hillsboro High School CTE Club

Donation of \$7,362.67 from the St. Stephens of Kansas Charitable Trust to be used by the Hillsboro High School GAP Club

3. Motion to approve the following advisory committees and advisory committee membership

**Hillsboro Elementary School Building Improvement Team**

Evan Yoder	Michele Berens	Jeanelle Herrel
Shari Sisk	Ellyne Wiebe	Maura Wiebe
Gloria Winter		

**Hillsboro Elementary School Site Council**

Erin Beavers	Rachel Hein	Staci Silhan
Ben Schmidt		

**Hillsboro Middle/High School Building Improvement Team**

Hillsboro Middle/High School will meet as an entire faculty to address building improvement issues

**Hillsboro Middle School Site Council**

Clint Corby	Jana Dalke	Sharon Diener
Jamie Driggers	Becky Evans	Jan Hanschu
Treena Lucero	Michele Melton	Robin Plenert
Becky Suderman		

**Hillsboro High School Site Council**

Joy Dalke	Pam Franz	Penni Funk
Sherry Kaufman	Kathy Koop	Becky Walsh
Bob Woelk		

**District Leadership Team**

Max Heinrichs	Evan Yoder	Clint Corby
Autumn Hardey	Jill Hein	Jerry Hinerman
Robert Rempel, Ex Officio Member	Karen Goossen, Ex Officio Member	
Keith Goossen, Ex Officio Member	Teresa Bernhardt, Ex Officio Member	

4. Motion to approve the disposal of the following district property:  
120 Gateway M460 and MA 1 Laptops with Intel Centrino Class Processors (Manufactured in 2006)  
40 Gateway E6500 desktops with Intel Pentium 4 Class Processors (Manufactured in 2007)  
16 Dead Projectors  
7 Dead Laser Printers  
4 Visioneer Flatbed Scanners (Not Compatible with Windows 7 or Higher)  
60 Microsoft Paperback Textbooks
5. Motion to add a Class of 2020 account to the Hillsboro Middle/High School Activity Fund

**C. Citizen's Open Forum**

**D. Quarterly Principal Reports**

**E. Action/Discussion Items**

1. EPM Presentation
2. Project Lead the Way National Summit  
Joe Sechrist moved to approve the attendance of two teachers at the 2017 Project Lead the Way National Summit. Motion seconded by Jared Jost. Carried 6-0.
3. Out-of-State Trips  
Jared Jost moved to approve the FFA trip to the National FFA Convention in Indianapolis, Indiana, from October 17, 2016, through October 22, 2016, the TSA trip to the National TSA Conference in Orlando, Florida, from June 21, 2017, through June 25, 2017, and the Band and Choir trip to Colorado Springs, Colorado, from May 12, 2017, through May 14, 2017. Motion seconded by Joe Sechrist. Carried 6-0.
4. Sale of Computers to the Technology Excellence in Education Network (TEEN)  
Jim Paulus moved to approve the sale of 3-year-old laptop computers previously used by Hillsboro Middle School to the Technology Excellence in Education Network (TEEN) for \$25 per laptop. Motion seconded by Tim Kaufman. Carried 6-0.
5. Disposal of Property  
The Board took no action.

6. Hillsboro High School Roof Repair Estimates
7. P1 Group, Inc. Facilities Assessment

**F. Executive Session for Personnel**

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Hillsboro Middle/High School Principal at 8:25 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Hillsboro Middle/High School Principal at 8:35 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Hillsboro Middle/High School Principal at 8:40 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

**Regular Session**

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Hillsboro Middle/High School Principal at 8:45 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 6-0.

**Regular Session**

Mark Rooker moved to approve the addition of Item G4a Contracts – Dustin Dalke – Art Teacher to the agenda. Motion seconded by Jared Jost. Carried 6-0.

**G. Personnel**

1. Resignations
  - a. None
2. Work Agreements
  - a. Brenda Sechrist – Second Grade Classroom Aide (\$11.62 per hour)
  - b. Sherlyn Hill – Lehigh Afternoon Bus Route Driver and Transportation Aide (\$9.00 per hour)

Jim Paulus moved to approve the hiring of Brenda Sechrist as Hillsboro Elementary School Second Grade Classroom Aide for \$11.62 per hours and to approve the hiring of Sherlyn Hill as Lehigh Afternoon Bus Route Driver and Transportation Aide for \$9.00 per hour. Motion seconded by Tim Kaufman. Carried 6-0.

3. Supplemental Contracts
  - a. Autumn Hardey – Hillsboro Elementary School After-School Program Coordinator (\$1,945)
  - b. Tricia Williamson – Hillsboro High School Assistant Drama Coordinator (\$1,418)  
Rod Koons moved to approve the issuance of supplemental contracts to Autumn Hardey to serve as Hillsboro Elementary School After-School Program Coordinator for \$1,418 per year and to Tricia Williamson to serve as Hillsboro High School Assistant Drama Coordinator for \$1,418 per year. Motion seconded by Joe Sechrist. Carried 6-0.
4. Contracts
  - a. Dustin Dalke – Art Teacher  
Mark Rooker moved to approve the issuance of a contract to Dustin Dalke to teach middle school art for an additional 28 minutes on Mondays and Wednesdays beginning on September 19, 2016, and to pay him at his regular rate of pay for the additional time. Motion seconded by Joe Sechrist. Carried 5-0.

## **H. Reports**

1. Superintendent's Report
  - a. National Student Clearinghouse Data
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report  
Joe Sechrist moved to approve the payment of bills totaling \$668,020.58 and the following financial reports. Motion seconded by Rod Koons. Carried 6-0.
  - Electronic Funds Transfer Report
  - High School/Middle School Activity Account Report
  - High School/Middle School Activity Account Bank Reconciliation
  - Elementary School Activity Account Report
  - Elementary School Activity Account Bank Reconciliation
  - District Cash Summary Report
  - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
  - District Expense Budget Report
  - Report of Transfers

## **I. Communications**

## **J. Adjournment**

President Mark Rooker declared the meeting adjourned at 9:30 p.m.

Jerry Hinerman, Clerk