

UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh

MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
August 8, 2016 **7:00 p.m.**

Members Present:

Mark Rooker
Jim Paulus

Rod Koons
Joe Sechrist

Jared Jost

Members Absent:

Tim Kaufman

Kim Klein

Administrators:

Max Heinrichs

Others:

Jerry Hinerman, Clerk

Aleen Ratzlaff

David Colburn

A. Meeting Called to Order

President Mark Rooker called the meeting to order at 7:02 p.m.

B. Approval of Regular and Consent Agenda

Joe Sechrist moved to approve the regular agenda and the consent agenda with the addition of Item F3a Lena Kleiner – TEEN Executive Director to the regular agenda. Motion seconded by Rod Koons. Carried 5-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the July 11, 2016, regular board meeting
2. Motion to retain the transcript fee at \$5.00 per transcript
3. Motion to retain the activity fee for Hillsboro Middle/High School students at \$20.00
4. Motion to retain the preschool tuition rate at \$150 per month for peer children
5. Motion to approve arts and crafts fair transportation with reimbursement to the district for the cost of drivers and fuel
6. Motion to dispose of the oldest district high jump pit
7. Motion to accept the following donations:
Donation of \$5,000.00 from the Hillsboro Community Foundation to be used for John A. and Harriet Kizler Wiebe Good Citizenship Scholarships

Donation of \$500.00 from the Hillsboro Community Foundation to be used for a C.M. Sextro Memorial Math Scholarship

Donations of pumpkins, apples, and plastic trains to be used for the Marion County Parents as Teachers program

C. Citizen's Open Forum

D. Action/Discussion Items

1. Lunch Fees

Rod Koons moved to approve the following lunch fees. Motion seconded by Jim Paulus. Carried 5-0.

A La Carte Main	\$1.50
A La Carte Other	\$0.70
Child Visitor Lunch	\$2.35

E. Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session with the Superintendent at 7:05 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 7:10 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 5-0.

Regular Session

F. Personnel

1. Resignations

- a. Doug Dick – Hillsboro High School Head Baseball Coach
- b. Brian Allen – Hillsboro High School Assistant Baseball Coach
- c. Tanner Lacy – Lehigh Route Bus Driver

Joe Sechrist moved to approve the resignation of Doug Dick from his position as Hillsboro High School Head Baseball Coach, the resignation of Brian Allen from his position as Hillsboro High School Assistant Baseball Coach, and the resignation of Tanner Lacy from his position as Lehigh Route Bus Driver. Motion seconded by Jared Jost. Carried 5-0.

2. Work Agreements

- a. Casey Moore - Hillsboro Middle/High School Custodian and Hillsboro Elementary School Lunchroom Supervisor (\$9.00 per hour)

Jared Jost moved to approve the hiring of Casey Moore as Hillsboro Middle/High School Custodian and Hillsboro Elementary School Lunchroom Supervisor for \$9.00 per hour. Motion seconded by Joe Sechrist. Carried 5-0.

3. Contracts

- a. Lena Kleiner – TEEN Executive Director

Jared Jost moved to approve a 2% salary increase for TEEN Executive Director Lena Kleiner and a health insurance contribution equivalent to a \$1,000 deductible (transitioning to a \$1,300 deductible in October 2016) family coverage health insurance premium through the ESSDACK Health Insurance Group. Motion seconded by Rod Koons. Carried 5-0.

4. Supplemental Contracts
 - a. Bob Woelk – Hillsboro High School Boys' Head Tennis Coach
 - b. Devin Metzinger – District Summer Weight Room Supervisor
 - c. Nathan Hiebert – Hillsboro High School CTE Club Sponsor (Pay Change to \$2,723)
 - d. Todd Weeks – Hillsboro Middle School Boys' Assistant Basketball Coach

Jim Paulus moved to approve the issuance of supplemental contracts to Bob Woelk to serve as Hillsboro High School Boys' Head Tennis Coach, to Devin Metzinger to serve as District Summer Weight Room Supervisor, and to Todd Weeks to serve as Hillsboro Middle School Boys' Assistant Basketball Coach, and to change the pay for Nathan Hiebert's supplemental contract to serve as Hillsboro High School CTE Club Sponsor to \$2,723. Motion seconded by Joe Sechrist. Carried 5-0.

G. Reports

1. Superintendent's Report
 - a. FY 2017 Budget
 - b. Back-to-School Events
 - c. Supplemental Openings
 - d. Budget Code 99
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

H. Approval of Payment of Bills and Financial Reports

Joe Sechrist moved to approve the payment of bills totaling \$440,862.59 and the following financial reports. Motion seconded by Jared Jost. Carried 5-0.

Electronic Funds Transfer Report (July)
High School/Middle School Activity Account Report (July)
High School/Middle School Activity Account Bank Reconciliation (July)
Elementary School Activity Account Report (June and July)
Elementary School Activity Account Bank Reconciliation (June and July)
District Cash Summary Report (June and July)
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report (June and July)
District Revenue Budget Report (June)
District Expense Budget Report (June)
Report of Transfers (June and July)

I. Communications

J. Adjournment

President Mark Rooker declared the meeting adjourned at 7:42 p.m.

Jerry Hinerman, Clerk