

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING
USD 410 District Office Conference Room
June 13, 2016 7:00 p.m.**

Members Present:

Mark Rooker	Jared Jost	Joe Sechrist
Kim Klein (via telephone)	Rod Koons (arrived at 7:32 p.m.)	

Members Absent:

Tim Kaufman	Jim Paulus
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Administrators:

Steve Noble

Others:

Jerry Hinerman, Clerk	Max Heinrichs	David Sheppard
Ozzie Orozco	David Colburn	Aleen Ratzlaff

A. Meeting Called to Order

President Mark Rooker called the meeting to order at 7:15 p.m.

B. Approval of Regular and Consent Agenda

Joe Sechrist moved to approve the regular and consent agendas with the additions of Item C1 Marion County Special Education Cooperative Report and Item G1a Resignation of Robert Haude, Assistant High School Football Coach. Motion seconded by Jared Jost. Carried 4-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the May 9, 2016, regular board meeting
2. Motion to approve transportation requested for the Tabor Summer Camp

C. Citizen's Open Forum

1. Marion County Special Education Cooperative Report

Rod Koons arrived at 7:32 p.m.

D. Action/Discussion Items

1. Building Handbook Approval
Joe Sechrist moved to approve the Hillsboro Elementary School and Hillsboro Middle/High School handbooks as presented. Motion seconded by Jared Jost. Carried 5-0.
2. 2016 – 2017 Preschool Calendar
Joe Sechrist moved to approve the 2016 – 2017 preschool calendar as presented. Motion seconded by Rod Koons. Carried 5-0.
3. KASB Policy Update
4. Audit Contract
Joe Sechrist moved to approve the audit contract with Swindoll Janzen Hawk & Loyd for Fiscal Years 2017 and 2018. Motion seconded by Jared Jost. Carried 5-0.

5. Natural Gas Purchasing Agreement
Jared Jost moved to approve the Greenbush Energy Group Participation Agreement & Hedging Authorization. Motion seconded by Rod Koons. Carried 5-0

Jared Jost moved to approve the contract agreement with nTherm, LLC for supply and transportation of natural gas. Motion seconded by Joe Sechrist. Carried 5-0.

E. Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session with the Superintendent and Max Heinrichs at 8:25 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 5-0.

Regular Session

F. Executive Session for Negotiations

Mark Rooker moved for the Board to go into executive session with the Superintendent, Max Heinrichs, and the Clerk of the Board at 8:35 p.m. for the purpose of discussing matters related to negotiations and for the Board to return to open meeting at 8:35 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Motion seconded by Joe Sechrist. Carried 5-0.

Regular Session

G. Personnel

1. Resignations
 - a. Robert Haude – Hillsboro High School Assistant Football Coach
Joe Sechrist moved to approve the resignation of Robert Haude from his position as Hillsboro High School Assistant Football Coach. Motion seconded by Jared Jost. Carried 5-0.

2. Work Agreements
 - a. Classified Wages
 - b. Nurse Wage Adjustment
 - c. Bonnie Gaeddert – Hillsboro Elementary School Preschool Family Advocate
 - d. Lori Soo Hoo – Marion County Parents as Teachers Assistant Coordinator
 - e. Susie Kliewer – Marion County Parents as Teachers Coordinator
- Joe Sechrist moved to approve the following additions and changes to work agreements. Motion seconded by Rod Koons. Carried 5-0

Approve an increase in all classified hourly wages by \$0.40 per hour

Approve a health insurance contribution equivalent to a \$1,000 deductible (transitioning to a \$1,300 deductible in October 2016) single coverage health insurance premium through the ESSDACK Health Insurance Group for all qualifying classified employees

Approve an increase in the school nurse's hourly wage to \$25.00 per hour

Approve the hiring of Bonnie Gaeddert for the position of Hillsboro Elementary School Preschool Family Advocate at a rate of \$11.50 per hour

Approve the hiring of Lori Soo Hoo as Marion County Parents as Teachers Assistant Coordinator at a rate of \$18.09 per hour

Approve the hiring of Susie Kliewer as the Marion County Parents as Teachers Coordinator at a rate of \$18.09

3. Supplemental Contracts
 - a. Robert Haude – Head Hillsboro Middle/High School Cross Country Coach
 - b. Dennis Boldt – Assistant Hillsboro High School Football Coach
 - c. Kalee Cross – Assistant Hillsboro Middle School Volleyball Coach
- Joe Sechrist moved to approve the issuance of contracts to Robert Haude to serve as Head Hillsboro Middle/High School Cross Country Coach, to Dennis Boldt to serve as Assistant Hillsboro High School Football Coach, and to Kalee to serve as Assistant Hillsboro Middle School Volleyball Coach. Motion seconded by Jared Jost. Carried 5-0.

4. Contracts
 - a. 2016 – 2017 Master Contract
 - b. Administrator Salaries
 - c. Student Services CoordinatorJoe Sechrist moved to approve the following additions and changes to contracts. Motion seconded by Rod Koons. Carried 5-0

Approve the 2016 – 2017 Master Contract

Approve a 2% increase in all administrative salaries with the exception of the Superintendent's salary

Approve a health insurance contribution equivalent to a \$1,000 deductible (transitioning to a \$1,300 deductible in October 2016) family coverage health insurance premium through the ESSDACK Health Insurance Group for all qualifying administrative employees

Approve a salary equivalent to Step 5 of the Bachelor's + 0 column of the teacher's salary schedule for the Student Services Coordinator

Approve a health insurance contribution equivalent to a \$1,000 deductible (transitioning to a \$1,300 deductible in October 2016) single coverage health insurance premium through the ESSDACK Health Insurance Group for the Student Services Coordinator

H. Reports

1. Superintendent's Report
 - a. School Funding Update/Potential Shutdown Protocol
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

I. Approval of Payment of Bills and Financial Reports

Rod Koons moved to approve the payment of bills totaling \$486,387.00 and the following financial reports. Motion seconded by Joe Sechrist. Carried 5-0.

Electronic Funds Transfer Report
High Middle/High School Activity Account Report
High Middle/High School Activity Account Bank Reconciliation
Elementary School Activity Account Report
Elementary School Activity Account Bank Reconciliation
District Cash Summary Report
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
District Expense Budget Report
Report of Transfers

Jared Jost moved to change the next regular pay date from July 1, 2016, to June 30, 2016, for all staff scheduled to be paid on July 1, 2016, for work already completed and to allow teachers to request distribution of their August 2016 pay along with their July 2016 pay on June 30, 2016. Motion seconded by Rod Koons. Carried 5-0.

J. Communications

L. Adjournment

President Mark Rooker declared the meeting adjourned at 9:31 p.m.

Jerry Hinerman, Clerk