

**UNIFIED SCHOOL DISTRICT NO. 410**  
**Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING**  
**U.S.D. 410 District Office Conference Room**  
**April 11, 2016 7:00 p.m.**

**Members Present:**

<b>Mark Rooker</b>	<b>Rod Koons</b>	<b>Tim Kaufman</b>
<b>Jim Paulus</b>	<b>Joe Sechrist</b>	
<b>Jared Jost (left at 7:11 p.m.; rejoined at 7:13 p.m.)</b>		
<b>Kim Klein (arrived at 7:24 p.m.)</b>		

**Administrators:**

<b>Steve Noble</b>	<b>Clint Corby</b>
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**Others:**

<b>Jerry Hinerman, Clerk</b>	<b>Lenna Knoll</b>	<b>Julie Linnens</b>
<b>Max Heinrichs</b>	<b>David Colburn</b>	<b>Max Heinrichs</b>

**A. Meeting Called to Order**

President Mark Rooker called the meeting to order at 7:03p.m.

**B. Approval of Regular and Consent Agenda**

Joe Sechrist moved to approve the regular and consent agendas with the additions of Item C1 Grace Community Church Lease Renewal, Item C2 Project Lead the Way Presentation, and Item D4 Parents as Teachers Policy Manual Approval to the regular agenda. Motion seconded by Tim Kaufman. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the March 14, 2016, regular board meeting
2. Motion to accept the following donations:  
Donations of books, infant formula, games, baby food, and backpacks to be used by the Marion County Parents as Teachers Program

Jared Jost left the meeting at 7:11 p.m.

**C. Citizen's Open Forum**

1. Grace Community Church Lease Renewal  
Jim Paulus moved to approve the renewal of the Grace Community Church lease for a one-year period with no changes in the lease price. Motion seconded by Joe Sechrist.  
Carried 5-0.

Jared Jost rejoined the meeting at 7:13 p.m.

2. Project Lead the Way Presentation

Kim Klein arrived at 7:24 p.m.

**D. Action/Discussion Items**

1. Approval of Board of Education Student Policies  
Jared Jost moved to approve board policies contained in section J (Students) of the board policy manual as presented. Motion seconded by Rod Koons. Carried 7-0.

2. Board Policy Review
  - a. K – Public Relations
  - b. L – Relations/Organizations
  - c. M – Relations/Agencies
3. District Goals 2020
4. Parents as Teachers Policy Manual Approval  
Joe Sechrist moved to approve the Parents as Teachers Policy Manual as presented. Motion seconded by Kim Klein. Carried 7-0.

Mark Rooker declared a five minute recess at 8:59 p.m.

The Board returned to regular session at 9:04 p.m.

#### **E. Executive Session for Personnel**

Mark Rooker moved for the Board to go into executive session with the Superintendent and Max Heinrichs at 9:05 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:20 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

##### **Regular Session**

Mark Rooker moved for the Board to go into executive session with the Superintendent and Max Heinrichs at 9:20 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

##### **Regular Session**

Mark Rooker moved for the Board to go into executive session with the Superintendent and Max Heinrichs at 9:30 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

##### **Regular Session**

#### **F. Personnel**

1. Resignations
  - a. Stuart Holmes – Hillsboro Middle/High School Social Studies Teacher
  - b. Rita Loewen – Hillsboro Elementary School Art and K-2 Music Teacher  
Rod Koons moved to approve the resignation of Stuart Holmes from his position as Hillsboro Middle/High School Social Studies Teacher and the resignation of Rita Loewen from her position as Hillsboro Elementary School Art and K-2 Music Teacher. Motion seconded by Jared Jost. Carried 7-0.
2. Work Agreements

3. Contracts
  - a. Devin Metzinger – Hillsboro Middle/High School Math and Project Lead the Way Teacher
  - b. Susie Kliewer – Marion County Parents as Teachers Coordinator
  - c. Michele Melton – 1.0 FTE Middle/High School Teacher
  - d. Tamara Cassidy – 1.0 FTE Middle/High School TeacherJoe Sechrist moved to approve the issuance of contracts to Devin Metzinger to serve as Hillsboro Middle/High School Math and Project Lead the Way teacher, to Susie Kliewer to serve as Marion County Parents as Teachers Coordinator, to Michele Melton to serve as a 1.0 FTE Hillsboro Middle/High School Teacher, and to Tamara Cassidy to serve as a 1.0 FTE Hillsboro Middle/High School Teacher. Motion seconded by Jim Paulus. Carried 7-0.
4. Supplemental Contract
  - a. Devin Metzinger – Hillsboro High School Football CoachTim Kaufman moved to approve the issuance of a contract to Devin Metzinger to serve as Hillsboro High School Football Coach. Motion seconded by Joe Sechrist. Carried 7-0

## **G. Reports**

1. Superintendent's Report
  - a. Access Control Project Update
  - b. Bus Accident Update
  - c. School Funding Update
  - d. 2016 Graduation Ceremony – May 14
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

## **H. Approval of Payment of Bills and Financial Reports**

Joe Sechrist moved to approve the payment of bills totaling \$173,307.46 and the following financial reports. Motion seconded by Jared Jost. Carried 7-0.

Electronic Funds Transfer Report  
High Middle/High School Activity Account Report  
High Middle/High School Activity Account Bank Reconciliation  
Elementary School Activity Account Report  
Elementary School Activity Account Bank Reconciliation  
District Cash Summary Report  
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report  
District Expense Budget Report  
Report of Transfers

## **I. Communications**

## **J. Adjournment**

President Mark Rooker declared the meeting adjourned at 10:04 p.m.

Jerry Hinerman, Clerk