

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING
U.S.D. 410 District Office Conference Room
March 14, 2016 7:00 p.m.**

Members Present:

Rod Koons
Kim Klein
Jim Paulus

Jared Jost
Joe Sechrist
Mark Rooker (arrived at 7:31 p.m.)

Tim Kaufman

Administrators:

Steve Noble

Others:

Jerry Hinerman, Clerk

David Colburn

Max Heinrichs

A. Meeting Called to Order

Vice-President Rod Koons called the meeting to order at 7:01p.m.

B. Approval of Regular and Consent Agenda

Joe Sechrist moved to approve the regular and consent agendas with the addition of the approval of the transportation request from Trojan After Prom Party (TAPP) to Item B4 in the consent agenda, the addition of item D8 Marion County Parents as Teachers Program Participation for 2016- 2017 to the regular agenda, and the addition of Item F2b Autumn Hardy – Hillsboro Elementary School Counselor to the regular agenda. Motion seconded by Kim Klein. Carried 6-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the February 8, 2016, regular board meeting
2. Motion to approve the minutes of the February 22, February 23, February 24, February 25, February 29, and March 2, 2016, special board meetings
3. Motion to accept the following donations:
Donation of \$500.00 from Brent and Lynette Barkman to be used for Hillsboro Preschool supplies

Donation of \$1,185.53 from the Hillsboro High School Site Council to be added to the District's Hillsboro High School Site Council Fundraising Fund

Donation of \$500.00 from CHS, Inc. to be used for the Farm-to-School Program

Donation of \$30.52 from Target to be used by Hillsboro Middle/High School
4. Motion to approve the transportation requests from the Tabor College Center for Mennonite Brethren Studies and the Trojan After Prom Party (TAPP)

C. Citizen's Open Forum

D. Action/Discussion Items

1. Approval of Board of Education Negotiations and Instructional Program Policies
Jared Jost moved to approve board policies contained in sections H (Negotiations) and I (Instructional Programs) of the board policy manual as presented. Motion seconded by Joe Sechrist. Carried 6-0.
2. Board Policy Review

Mark Rooker arrived at 7:31 p.m. and began chairing the meeting.

3. 2016 – 2017 Calendar Approval
Kim Klein moved to approve the 2016 – 2017 school calendar as presented. Motion seconded by Rod Koons. Carried 7-0.
4. Bus Purchase
Joe Sechrist moved to approve the bus bid for \$83,439 from Kansas Truck Equipment for the purchase of a 2017 model C2 47-passenger bus equipped with wheel chair lift and two wheel chair compartments. Motion seconded by Tim Kaufman. Carried 7-0.
5. Voice Over Internet Protocol (VOIP) Bids
Joe Sechrist moved to approve the acceptance of the bid for on-premises VOIP equipment for \$18,546 from Friesen Technology Services LLC. Motion seconded by Kim Klein. Carried 7-0.

Joe Sechrist moved to reject all bids for a hosted VOIP solution. Motion seconded by Kim Klein. Carried 7-0.

Rod Koons moved to accept the bid for on-premises VOIP services for \$176.75 per month from Friesen Technology Services LLC. Motion seconded by Jim Paulus. Carried 7-0.
6. Elementary School Recabling Project Bids
Rod Koons moved to accept the bid for Project A – Entire Building Cabling for \$24,564 from Vision Communications KS, Inc. contingent upon the receipt of E-Rate funding for the proposed recabling project. Motion seconded by Joe Sechrist. Carried 7-0.
7. Vision, Mission, and Goals
8. Marion County Parents as Teachers Program Participation for 2016 – 2017
Joe Sechrist moved to approve USD 410 participation in the Marion County Parents as Teachers program for USD 410 in 2016 – 2017. Seconded by Tim Kaufman. Carried 7-0.

Mark Rooker declared a five minute recess at 8:25 p.m.

E. Executive Session for Personnel

Mark Rooker moved for the Board to go into executive session with the Superintendent at 8:30 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 7-0.

Regular Session

Mark Rooker moved for the Board to go into executive session with the Superintendent at 8:35 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 7-0.

Max Heinrichs joined the executive session at the Board's request at 8:36 p.m.

Regular Session

Mark Rooker moved for the Board to go into executive session with the Superintendent and Max Heinrichs at 8:40 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 7-0.

Regular Session

Mark Rooker moved to approve the addition of Item F2c Jerry Hinerman – One-Time Stipend to the agenda. Motion seconded by Jared Jost. Carried 7-0.

F. Personnel

1. Resignation

- a. Lance Sawyer – Hillsboro Middle/High School High School Math and Project Lead The Way Teacher

Joe Sechrist moved to approve the resignation of Hillsboro Middle/High School Math and Project Lead The Way Teacher Lance Sawyer. Motion seconded by Jared Jost. Carried 7-0.

2. Contracts

- a. Tamara Cassidy – Hillsboro Middle/High School Middle School Math, Physical Education, and English for Speakers of Other Languages (ESOL) Teacher (0.77 FTE)

Joe Sechrist moved to approve the issuance of a contract to Tamara Cassidy to serve as 0.77 FTE Hillsboro Middle/High School Middle School Math, Physical Education, and English for Speakers of Other Languages (ESOL) teacher. Motion seconded by Jared Jost. Carried 7-0.

- b. Autumn Hardy – Hillsboro Elementary School Counselor

Jim Paulus moved to approve the issuance of a contract to Autumn Hardy to serve as Hillsboro Elementary School Counselor with ten additional contracted days. Motion seconded by Jared Jost. Carried 7-0

- c. Jerry Hinerman – One-Time Stipend

Mark Rooker moved to approve the payment of a one-time \$500 stipend to Jerry Hinerman. Motion seconded by Rod Koons. Carried 7-0.

G. Reports

1. Superintendent's Report

- a. Access Control Project Update
- b. Elementary School Basketball Goals
- c. Family Reading Night

2. TEEN Report

3. MCSEC Report

4. Business Manager's Report

H. Approval of Payment of Bills and Financial Reports

Joe Sechrist moved to approve the payment of bills totaling \$425,961.29 and the following financial reports. Motion seconded by Jim Paulus. Carried 7-0.

- Electronic Funds Transfer Report
- High Middle/High School Activity Account Report
- High Middle/High School Activity Account Bank Reconciliation
- Elementary School Activity Account Report
- Elementary School Activity Account Bank Reconciliation
- District Cash Summary Report
- District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- District Expense Budget Report
- Report of Transfers

I. Communications

J. Adjournment

President Mark Rooker declared the meeting adjourned at 9:12 p.m.

Jerry Hinerman, Clerk