

Donation of \$500 from Hillsboro Community Foundation to be used for C.M. Sextro Memorial scholarships

Donation of \$1,020.15 from Hillsboro Community Foundation to be used toward serving additional USD 410 families in the Marion County Parents as Teachers program

3. Motion to adopt the following resolution:
WHEREAS the Board of Education of U.S.D. 410, Hillsboro, Kansas, has determined that the financial statements and financial reports for the year ended June 30, 2016, being prepared in conformity with the requirements of K.S.A. 75-1120 a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of U.S.D. 410 and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended June 30, 2016.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of U.S.D. 410, Hillsboro, Kansas, in the regular meeting duly assembled this 13th day of July, 2015, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120 a(a) as they apply to the school district for the year ended June 30, 2016.

BE IT FURTHER RESOLVED THAT the Board of Education shall cause the financial statements and financial reports of U.S.D. 410 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

4. Motion to adopt the following resolution.

Be it resolved that pursuant to K.S.A. 72-8205, the Board of Education of Unified School District No. 410, Marion County Kansas, at its regular meeting held on July 13, 2015, established the following meeting schedule for regular Board of Education meetings to be held during the 2015 – 2016 school year.

<u>Date</u>	<u>Time</u>	<u>Place</u>
Monday, July 13, 2015	7:00 p.m.	USD 410 District Office Conference Room
Monday, August 10, 2015	7:00 p.m.	USD 410 District Office Conference Room
Monday, September 14, 2015	7:00 p.m.	USD 410 District Office Conference Room
Monday, October 12, 2015	7:00 p.m.	USD 410 District Office Conference Room
Monday, November 9, 2015	7:00 p.m.	USD 410 District Office Conference Room
Monday, December 14, 2015	7:00 p.m.	USD 410 District Office Conference Room
Monday, January 11, 2016	7:00 p.m.	USD 410 District Office Conference Room
Monday, February 8, 2016	7:00 p.m.	USD 410 District Office Conference Room
Monday, March 14, 2016	7:00 p.m.	USD 410 District Office Conference Room
Monday, April 11, 2016	7:00 p.m.	USD 410 District Office Conference Room
Monday, May 9, 2016	7:00 p.m.	USD 410 District Office Conference Room
Monday, June 13, 2016	7:00 p.m.	USD 410 District Office Conference Room

5. Motion to adopt a 1,116-hour calendar for the 2015 – 2016 school year.
6. Motion to approve participation in the School Nutrition Program and Child and Adult Food Care Program

7. Motion to make the following appointments:
- | | |
|--|----------------|
| a. Board Clerk | Jerry Hinerman |
| b. Deputy Board Clerk | Evan Yoder |
| c. Board Treasurer | Carla Harmon |
| d. Food Service Representative | Pati Funk |
| e. Hearing Officer for Appeals, Lunch Program | Steve Noble |
| f. Title I Coordinator | Evan Yoder |
| g. Federal Programs Coordinator | Evan Yoder |
| h. District KPERs Agent and Administrator | Jerry Hinerman |
| i. Section 504 Compliance Coordinator | Steve Noble |
| j. Americans with Disabilities Act Coordinator | Steve Noble |
| k. Freedom of Information Officer | Steve Noble |
| l. Compliance Coordinator for Title VI, VII and IX | Steve Noble |
| m. Truancy Officers | Clint Corby |
| | Evan Yoder |
| n. Activity Fund Supervisors | Clint Corby |
| | Evan Yoder |
8. Motion to designate Emprise Bank, Hillsboro State Bank, and Central National Bank Marion County as depositories for district funds and to designate these institutions as eligible for investment purposes providing the investments are made in accordance with the laws of the State of Kansas.

Motion to designate Hillsboro State Bank as the depository for operational funds

9. Motion to approve the following list of persons authorized to write checks and conduct other financial functions for the district.

District Checking Accounts – Each checking account requires three signatures. The Board President's signature is digitally produced, while the other two signatures are live. If either the Clerk of the Board or the Board Treasurer is absent, the HMHS Office Secretary may sign in the place of the absent individual.

Board President	Mark Rooker
Clerk of the Board	Jerry Hinerman
Board Treasurer	Carla Harmon
HMHS Office Secretary	Pati Funk

Direct Deposit Authorization – The ACH Transmittal Register requires two live signatures. If either the Clerk of the Board or the Board Treasurer is absent, the HMHS Office Secretary may sign in the place of the absent individual.

Clerk of the Board	Jerry Hinerman
Board Treasurer	Carla Harmon
HMHS Office Secretary	Pati Funk

Petty Cash Checking Accounts – Each checking account requires two live signatures.

Central Office

Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
Superintendent	Steve Noble

Middle/High School

HMHS Secretary	Jessica Fine
HMHS Secretary	Pati Funk
HMHS Secretary	Lisa Mayfield
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
High School Principal	Clint Corby

Activity Fund Checking Accounts – Each checking account requires two live signatures.

Elementary School

Elementary School Secretary	Pam Bartel
Elementary School Secretary	Sharon Funk
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
Principal	Evan Yoder

Middle/High School

HMHS Secretary	Jessica Fine
HMHS Secretary	Pati Funk
HMHS Secretary	Lisa Mayfield
High School Principal	Clint Corby
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman

District Investments – Each investment requires one signature.

Clerk of the Board	Jerry Hinerman
Board Treasurer	Carla Harmon

10. Motion to approve the following list of U.S.D. 410 personnel to carry district credit cards with the credit limits listed for each card.

Superintendent	Steve Noble	\$2,000 Credit Limit
Elementary School Principal	Evan Yoder	\$2,000 Credit Limit
Activities Director	Robert Rempel	\$2,000 Credit Limit
Middle/High School Principal	Clint Corby	\$10,000 Credit Limit
Business Manager	Jerry Hinerman	\$30,000 Credit Limit
Technology Director	Brad Just	\$20,000 Credit Limit
Transportation and Maintenance Coordinator	Karen Goossen	\$2,000 Credit Limit
Head of Maintenance	Keith Goossen	\$2,000 Credit Limit
Parents as Teachers Coordinator	Lori Soo Hoo	\$2,000 Credit Limit

11. Motion to adopt the following Home Rule Resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 410, Marion County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 410, Marion County, Kansas, that the board shall exercise the power granted by law and by this resolution.

12. Motion to designate the Hillsboro Star-Journal as the official newspaper for U.S.D. 410.
13. Motion to approve the USD 410 membership in the Kansas Association of School Boards
14. Motion to approve the USD 410 2015 - 2016 participation in the Kansas Association of School Boards Legal Assistance Fund
15. Motion to recognize the USD 410 Education Association as the official bargaining unit for the USD 410 teaching staff.

D. Citizen's Open Forum

Kim Klein arrived at 7:05 p.m.

E. Action/Discussion Items

1. Open Board Position

Joe Sechrist moved to approve the appointment of Jim Paulus to the USD 410 Board of Education.

Motion seconded by Mark Rooker. Carried 4-1.

Jim Paulus joined the Board of Education as a member at 7:21 p.m.

2. Meal Prices for 2015 – 2016
Rod Koons moved to set 2015 – 2016 meal prices at the following rates. Motion seconded by Joe Sechrist. Carried 6-0.

Breakfast (Preschool – Grade 12)	\$1.60
Breakfast (Staff and Visitors)	\$1.85
Lunch (Preschool – Grade 5)	\$2.30
Lunch (Grades 6 – 12)	\$2.65
Lunch (Staff)	\$3.40
Lunch (Visitor)	\$3.85
Milk	\$0.45

3. Student Fees for 2015 – 2016
Joe Sechrist moved to approve the following student fees. Motion seconded by Rod Koons Carried 6-0.

District Required Fees

Consumable Materials Fees

Kindergarten

Full Price Meals	\$ 15.00
Reduced Price Meals	\$ 10.00
Free Meals	\$ 0.00

Grades 1 - 5

Full Price Meals	\$ 25.00
Reduced Price Meals	\$ 15.00
Free Meals	\$ 5.00

HMHS Laptop Accidental Insurance Fees

Full Price Meals	\$ 40.00
Reduced Price Meals	\$ 20.00
Free Meals	\$ 10.00

**Grade 6 – Grade 12 Band Instrument Rental Fee
(Flute, Clarinet, Alto Saxophone, Trumpet, and Trombone)**

Full Price Meals	\$ 25.00 per year
Reduced Price Meals	\$ 15.00 per year
Free Meals	\$ 5.00 per year

**Grade 6 – Grade 12 Band Instrument Rental Fee
(Percussion and Instruments Other Than Flute, Clarinet,
Alto Saxophone, Trumpet, and Trombone)**

Full Price Meals	\$ 15.00 per year
Reduced Price Meals	\$ 10.00 per year
Free Meals	\$ 5.00 per year

Driver Education Fees

Online Coursework	\$ 75.00 per class
Driving Instruction	\$150.00 per class

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4. Temporary Employee Pay Rates

Rod Koons moved to approve the following pay rates for temporary employees. Motion seconded by Joe Sechrist. Carried 6-0.

<u>Position</u>	<u>Hourly Rate</u>
Substitute Aide	\$8.00
Substitute Aide (Former USD 410 Aide)	8.75
Substitute Cook	8.00
Substitute Cook (Former USD 410 Cook)	8.75
Substitute Secretary	8.00
Substitute Secretary (Former USD 410 Secretary)	8.75
Substitute Custodian	8.00
Substitute Custodian (Former USD 410 Custodian)	8.75
Substitute Bus Driver	9.35
Substitute Bus Driver (Former USD 410 Bus Driver)	9.95
Accompanist	10.00
Activity Trip Bus Driver	11.00
Detention Supervisor (HMHS)	9.00
ELL Tutor	11.00
Suspension Supervisor (HMHS In or Out of School)	11.00
Teacher Driving for Activity (Drive Time Only)	11.00
Summer Maintenance (Teacher)	12.00
Student Help	7.75

5. Substitute Teacher Pay Rate

Joe Sechrist moved to establish the substitute teacher pay rate at \$90.00 per day and \$45.00 per half day for the 2015 – 2016 school year. Motion seconded by Kim Klein. Carried 6-0.

6. Approval of Classified Employee Benefit Manual

Rod Koons moved to approve the Classified Employee Benefit Manual as presented. Motion seconded by Joe Sechrist. Carried 6-0.

7. Approval of Temporary Employee Health Insurance Benefit Eligibility Policy and Procedures

Rod Koons moved to approve the Temporary Employee Health Insurance Benefit Eligibility Policy and Procedures as presented. Motion seconded by Joe Sechrist. Carried 6-0.

8. TEEN Clerical Support

Joe Sechrist moved to approve the Clerical Support Agreement between TEEN and USD 410 as presented. Motion seconded by Jared Jost. Carried 6-0.

9. TEEN Office Support

Rod Koons moved to approve the Office Support Agreement between TEEN and USD 410 as presented. Motion seconded by Kim Klein. Carried 6-0.

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10. Appointment of Board Officers for 2015 – 2016

Rod Koons moved to approve the following appointments. Motion seconded by Jared Jost. Carried 6-0.

MCSEC Representative	Joe Sechrist
MCSEC Alternate Representative	Kim Klein
TEEN Representative	Mark Rooker
TEEN Alternate Representative	Tim Kaufman
Chief Negotiator	Rod Koons
Assistant Negotiator	Mark Rooker
Professional Development Council Representative	Jim Paulus
KASB Governmental Relations Representative	Mark Rooker
USD 410 Technology Committee Representative	Jared Jost

11. Natural Gas Purchasing

Kim Klein moved to approve the Participation Agreement and Hedging Authorization with Greenbush and the Gas Sale Agreement with CenterPoint Energy for the purchasing of natural gas for the 2015 – 2016 year effective September 1, 2015. Motion seconded by Rod Koons. Carried 6-0.

12. Middle School Gym Bleachers

Joe Sechrist moved to approve the purchase of Hussey Seating Co. Maxam telescopic bleachers from Kansas Contract Design for \$33,957.70 and to approve contracting of Elcon Services to move middle school gym electrical panels for \$4,713.25 and set up electrical connections for the bleachers for \$2,007.22. Motion seconded by Jim Paulus. Carried 6-0.

13. Hillsboro Middle School Handbook

Kim Klein moved to approve the Hillsboro Middle School handbook with a change in the grading scale listed in the handbook to the 90/80/70/60 scale currently being used in the middle school. Motion seconded by Joe Sechrist. Carried 6-0.

F. Executive Session – Personnel

Mark Rooker moved for the Board to go into executive session with the Superintendent at 8:23 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 6-0.

Regular Session

Mark Rooker moved for the Board to go into executive session with the Superintendent at 8:35 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 6-0.

Regular Session

G. Personnel

1. Resignations

a. Karen Sites – Preschool Family Advocate

Mark Rooker moved to approve the resignation of Karen Sites from her position as Preschool Family Advocate. Motion seconded by Joe Sechrist. Carried 6-0

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2. Retirements
 - a. Diana Holub – Hillsboro Middle/High School Counselor and Sophomore Class Sponsor
Rod Koons moved to approve the retirement of Diana Holub from her positions as Hillsboro Middle/High School Counselor and 0.50 FTE Sophomore Class Sponsor. Motion seconded by Joe Sechrist. Carried 6-0.
3. Contracts
 - a. Jill Hein – Hillsboro Middle/High School Student Services Coordinator (\$35,800)
 - b. Rita Loewen – Hillsboro Elementary School Art/Music Teacher (\$27,320) and K – 2 Vocal Music Supplemental (\$608)
 - c. Lena Kleiner – Technology Excellence in Education Network (TEEN) Executive Director (\$54,173)
 - d. Ashlee Gann – Families and Communities Together (FACT) Director (\$34,150)
Joe Sechrist moved to approve the following actions. Motion seconded by Jared Jost. Carried 6-0.

Issuance of a contract to Jill Hein to serve as Hillsboro Middle/High School Student Services Coordinator for a salary of \$35,800 for the 2015 – 2016 year

Issuance of a contract to Rita Loewen to serve as Hillsboro Elementary School Art/Music Teacher for \$27,320 for the 2015 – 2016 year

Issuance of a K – 2 Vocal Music supplemental contract to Rita Loewen for \$608 for the 2015 – 2016 year

Extension of the contract for Lena Kleiner to serve as Technology Excellence in Education Network (TEEN) Executive Director for an additional year through June 30, 2017

Establishment of TEEN Executive Director Lena Kleiner's salary for 2015 – 2016 at \$54,173

Issuance of a contract for Ashlee Gann to serve as Families and Communities Together (FACT) Director for \$34,150 for the 2015 – 2016 year.

Establishment of a health insurance contribution equivalent to a \$1,000 deductible single coverage health insurance premium through the ESSDACK Health Insurance Group for Jill Hein, Rita Loewen, and Ashlee Gann

Establishment of a health insurance contribution equivalent to a \$1,000 deductible family coverage health insurance premium through the ESSDACK Health Insurance Group for Lena Kleiner

4. Supplemental Contracts
 - a. Jill Hein – 1.0 FTE GAP Sponsor
 - b. Sharon Loewen – 1.0 FTE Sophomore Class Sponsor
Kim Klein moved to approve the issuance of supplemental contracts to Jill Hein to serve as 1.0 FTE GAP Sponsor and to Sharon Loewen to serve as 1.0 FTE Sophomore Class Sponsor. Motion seconded by Joe Sechrist. Carried 6-0

H. Reports

1. Superintendent's Report
 - a. Summer Maintenance Update
 - b. TEEN Virtual Academy
 - c. Rental House for Sale
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report
 - a. Fiscal Year 2015 Cash Balances Report

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I. Approval of Payment of Bills and Financial Reports

Joe Sechrist moved to approve the payment of bills totaling \$510,812.90 and the following financial reports. Motion seconded by Rod Koons. Carried 6-0.

Electronic Funds Transfer Report

High School/Middle School Activity Account Report

High School/Middle School Activity Account Bank Reconciliation

J. Executive Session – Acquisition of Property

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Clerk of the Board at 9:20 p.m. for the purpose of preliminary discussion related to the acquisition of real property and for the Board to return to open meeting at 9:30 p.m. in this room. The executive session is required to protect the district's financial interest and bargaining position. Motion seconded by Jared Jost. Carried 6-0.

Regular Session

Mark Rooker moved for the Board to go into executive session with the Superintendent and the Clerk of the Board at 9:30 p.m. for the purpose of preliminary discussion related to the acquisition of real property and for the Board to return to open meeting at 9:40 p.m. in this room. The executive session is required to protect the district's financial interest and bargaining position. Motion seconded by Jared Jost. Carried 6-0.

Regular Session

K. Adjournment

President Mark Rooker declared the meeting adjourned at 9:40 p.m.

Jerry Hinerman, Clerk