

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING  
U.S.D. 410 District Office Conference Room  
June 8, 2015 7:00 p.m.**

**Members Present:**

**Eddie Weber**

**Rod Koons**

**Kim Klein (arrived at 7:05 p.m.)**

**Mark Rooker**

**Chad Nowak**

**Joe Sechrist (arrived at 7:06 p.m.)**

**Deb Geis**

**Administrators:**

**Steve Noble**

**Others:**

**Jerry Hinerman, Clerk**

**Dennis Boldt**

**David Colburn**

**Jared Jost**

**Scott O'Hare**

**Aleen Ratzlaff**

**Teresa Bernhardt**

**Bob Woelk**

**A. Meeting Called to Order**

President Eddie Weber called the meeting to order at 7:02 p.m.

**B. Approval of Regular and Consent Agenda**

Mark Rooker moved to approve the regular and consent agendas with the additions of items E10 Open Board Position, G2b Classified Defined Benefit, and G5 Supplemental Contracts. Motion seconded by Deb Geis. Carried 5-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the May 11, 2015, regular board meeting and the May 20 special board meeting.

2. Motion to accept the following donations:

Donation of \$250.00 from Rod's Tire & Service, Inc. to be used for the end-of-year staff celebration

Donation of \$500.00 from Central Kansas Community Foundation to be used for the 2015 Jerry Dalke scholarship

Donation of \$5,000.00 from Lowe's Charitable & Education Foundation to be used toward the Hillsboro Elementary School playground project

Donation of \$6,615.14 from Cooperative Grain & Supply to be used toward the Hillsboro Elementary School playground project

Donation of \$175.00 from Central Kansas Community Foundation to be used toward Hillsboro Elementary School after-school programs

Donation of \$325.00 from Hillsboro Kiwanis Club to be used toward Hillsboro Elementary School after-school programs

Donation of \$200.00 from Steve and Gita Noble to be used toward Hillsboro Elementary School after-school programs

Donation of \$325.00 from the Hillsboro Lions Club to be used for the High School Technology Student Association program

**C. Citizen's Open Forum**

Kim Klein arrived at 7:05 p.m.

Joe Sechrist arrived at 7:06 p.m.

**D. Executive Session for Negotiations**

Eddie Weber moved that the Board go into executive session with the Superintendent, Board Member-Elect Jared Jost, and the Clerk of the Board at 7:07 p.m. for the purpose of discussing matters relating to negotiations and that the Board return to open meeting at 7:15 p.m. in this room. The executive session is required to protect the board's negotiating interests. Motion seconded by Joe Sechrist. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent, Board Member-Elect Jared Jost, and the Clerk of the Board at 7:15 p.m. for the purpose of discussing matters relating to negotiations and that the Board return to open meeting at 7:20 p.m. in this room. The executive session is required to protect the board's negotiating interests. Motion seconded by Joe Sechrist. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent, Board Member-Elect Jared Jost, and the Clerk of the Board at 7:20 p.m. for the purpose of discussing matters relating to negotiations and that the Board return to open meeting at 7:25 p.m. in this room. The executive session is required to protect the board's negotiating interests. Motion seconded by Joe Sechrist. Carried 7-0.

**Regular Session**

**E. Action/Discussion Items**

1. 2015 – 2016 Master Contract  
Joe Sechrist moved to approve the 2015 – 2016 Master Contract as presented. Motion seconded by Deb Geis. Carried 7-0.
2. Supplemental Programs/Positions Review  
Rod Koons moved to approve the following supplemental contracts and to eliminate an assistant high school volleyball coaching position, an assistant high school boys' basketball coaching position, the fall weight room supervisor position, the winter weight room supervisor position, and the FCCLA sponsor position. Motion seconded by Deb Geis. Carried 6-1.

<u>Name</u>	<u>Supplemental Contract Description</u>
Brian Allen	Assistant HHS Baseball Coach
Terach Antoine	Assistant HMS Wrestling Coach
Sandy Arnold	Head HHS Volleyball Coach

<u>Name</u>	<u>Supplemental Contract Description</u>
Darlene Bartel	HMS Scholar's Bowl Sponsor
Terry Bebermeyer	Assistant HHS Musical Coordinator HHS National Honor Society Sponsor HHS Forensics Sponsor
Creigh Bell	HHS Technology Student Association Sponsor
Dennis Boldt	Assistant HHS Girls' Basketball Coach Head HHS/HMS Track Coach District Website Facilitator HHS H Club Sponsor (0.50 FTE)
Len Coryea	Assistant HHS/HMS Track Coach
Demetrius Cox	Assistant HMS Football Coach
Dustin Dalke	Junior Class Sponsor (0.50 FTE) Concessions Manager
Doug Dick	Head HHS Baseball Coach Assistant HMS Football Coach
Pati Funk	Junior Class Sponsor (0.50 FTE)
Jeff Haslett	Head HMS Boys' Basketball Coach Assistant HHS/HMS Track Coach
Robert Haude	Assistant HHS Football Coach
Jill Hein	Assistant HHS Volleyball Coach Assistant HHS Softball Coach HHS Culture Club Sponsor (0.33 FTE)
Nathan Hiebert	Head HHS Girls' Basketball Coach
Stuart Holmes	Head HHS/HMS Cross Country Coach HHS Student Council Sponsor Senior Class Sponsor HHS Scholar's Bowl Sponsor Head HHS Boys' Tennis Coach
Diana Holub	Sophomore Class Sponsor (0.50 FTE)
Mike Jilka	Assistant HHS/HMS Track Coach
Lynn Just	HHS Musical Coordinator Grade 3 – Grade 12 Vocal Music Instructor
Malinda Just	Assistant HHS/HMS Track Coach
Kathy Klein	Cheerleader Sponsor

MINUTES  
Page 4 of 7  
June 8, 2015

<u>Name</u>	<u>Supplemental Contract Description</u>
Darrel Knoll	Assistant HHS Football Coach Head HHS Boys' Basketball Coach
Rita Loewen	Kindergarten – Grade 2 Vocal Music Instructor
Sharon Loewen	Sophomore Class Sponsor (0.50 FTE) Academic Detention Supervisor
Bruce Major	Freshman Class Sponsor Instrumental Music Instructor
Gita Noble	HMS Yearbook Sponsor
Philip Oelke	Head HMS Football Coach HMS Student Council/Renaissance Sponsor
Scott O'Hare	Head HHS Golf Coach Head HHS Wrestling Coach Assistant HHS Football Coach HHS H Club Sponsor (0.50 FTE)
Don Ratzlaff	Assistant HHS/HMS Track Coach
Glenn Ratzlaff	Assistant HHS Boys' Basketball Coach
Gretchen Regier	Assistant HHS Drama Coordinator
Sonya Roberts	HHS FFA Sponsor
Leah Rose	HHS Chess Club Sponsor HHS Drama Coordinator
Susan Saunders	HMS Assistant Volleyball Coach HMS Assistant Basketball Coach
Lance Sawyer	Head HHS Football Coach Assistant HHS Boys' Basketball Coach Spring Weight Room Supervisor Summer Weight Room Supervisor
Stephanie Sinclair	Head HMS Volleyball Coach Head HHS Softball Coach
Nick Talbott	Head HMS Wrestling Coach Assistant HHS Wrestling Coach
Bob Woelk	HHS Yearbook Sponsor Head HHS Girls' Tennis Coach

3. 2015 – 2016 Building Handbook Approval  
Mark Rooker moved to approve the 2015 – 2016 Hillsboro Elementary School and Hillsboro High School building handbooks as presented. Motion seconded by Rod Koons. Carried 7-0.
4. 2015 – 2016 Student Transportation Handbook  
Mark Rooker moved to approve the 2015 – 2016 Student Transportation Handbook as presented. Motion seconded by Chad Nowak. Carried 7-0.
5. Disposal of Rental Property at 508 East A Street  
Rod Koons moved to approve listing the home at 508 East A Street for sale with the Real Estate Center in Hillsboro, Kansas. Motion seconded by Mark Rooker. Carried 7-0.
6. Hillsboro Middle/High School Office Area  
Joe Sechrist moved to approve the consolidation of the offices for the middle school and high school into the current middle school office location. Motion seconded by Deb Geis. Carried 7-0.
7. Hillsboro Elementary School West Playground  
Chad Nowak moved to approve the purchase of recycled shredded mulch, rubber mats, flextile fabric, and tuff timber borders for the west Hillsboro Elementary School playground from Athco for \$43,189. Motion seconded by Joe Sechrist.
8. Food Service Considerations
9. Workers' Compensation Insurance  
Rod Koons moved to approve the purchase of workers' compensation insurance for Fiscal Year 2016 from The Accident Fund Insurance Company of America (Agent: Fee Insurance Group of Hutchinson) for \$21,864.00.
10. Open Board Position

President Eddie Weber declared a twelve minute recess at 9:03 p.m.

President Eddie Weber declared the recess over at 9:15 p.m. and the Board resumed regular session

#### **F. Executive Session for Personnel**

The Board took no action to go into executive session for personnel.

#### **G. Personnel**

1. Resignations
  - a. Tanner Lacy – Hillsboro Elementary School Lunchroom Supervisor  
Rod Koons moved to approve the resignation of Tanner Lacy from his position as Hillsboro Elementary School Lunchroom Supervisor. Motion seconded by Joe Sechrist. Carried 7-0.
2. Work Agreements
  - a. Jessica Fine – Wage Adjustment  
Joe Sechrist moved to approve an increase in Jessica Fine's wage to \$9.90 per hour. Motion seconded by Deb Geis. Carried 7-0.

b. Classified Defined Benefit

Rod Koons moved to approve a health insurance contribution equivalent to a \$1,000 deductible single coverage health insurance premium through the ESSDACK Health Insurance Group for all qualifying classified employees. Motion seconded by Chad Nowak. Carried 7-0.

3. Administrator Contracts

Chad Nowak moved to approve a health insurance contribution equivalent to a \$1,000 deductible family coverage health insurance premium through the ESSDACK Health Insurance Group for the Superintendent, the Business Manager/Clerk of the Board, the Technology Director, the Hillsboro Elementary School Principal, the Hillsboro Middle/High School Principal, and the Hillsboro Middle/High School Assistant to the Principal. Motion seconded by Mark Rooker. Carried 7-0.

Rod Koons moved to approve contracts for the 2015 – 2016 year for Jerry Hinerman to serve as Business Manager/Clerk of the Board and for Brad Just to serve as Technology Director. Motion seconded by Deb Geis. Carried 7-0.

4. Parents as Teachers Director Contract

Joe Sechrist moved to approve a contract for Lori Soo Hoo to serve as the Marion County Parents as Teachers Coordinator for the 2015 – 2016 year with a health insurance contribution equivalent to a \$1,000 deductible single coverage health insurance premium through the ESSDACK Health Insurance Group. Motion seconded by Chad Nowak. Carried 7-0.

5. Supplemental Contracts

The Board took action on supplemental contracts as part of its action on item E2 Supplemental Programs/Positions Review.

## H. Reports

1. Superintendent's Report

- a. Safe Routes to School Update
- b. Playground Update
- c. Legislative Update
- d. Special Board Meeting on June 24, 2015, at 11:00 a.m. for Property, Liability, and Student Insurance Bids

2. TEEN Report

3. MCSEC Report

4. Business Manager's Report

## I. Approval of Payment of Bills and Financial Reports

Chad Nowak Sechrist moved to approve the payment of bills totaling \$138,780.67 and the following financial reports. Motion seconded by Mark Rooker. Carried 7-0.

Electronic Funds Transfer Report

Elementary School Activity Account Report

Elementary School Activity Account Bank Reconciliation

High School/Middle School Activity Account Report

High School/Middle School Activity Account Bank Reconciliation

District Cash Summary Report

District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

District Expense Budget Report

Report of Transfers

**J. Communications**

**K. Adjournment**

President Eddie Weber declared the meeting adjourned at 9:49 p.m.

Jerry Hinerman, Clerk