

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING
U.S.D. 410 District Office Conference Room
December 8, 2014 7:00 p.m.**

Members Present:

Eddie Weber	Mark Rooker	Deb Geis
Joe Sechrist (arrived at 7:42 p.m.)	Rod Koons (arrived at 8:02 p.m.)	

Members Absent:

Kim Klein

Administrators:

Steve Noble	Evan Yoder	Max Heinrichs
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Others:

Jerry Hinerman, Clerk	Jakob Hanschu	Dave Sheppard
Stuart Holmes	David Colburn	Aleen Ratzlaff

A. Meeting Called to Order

President Eddie Weber called the meeting to order at 7:00 p.m.

B. Approval of Regular and Consent Agenda

Mark Rooker moved to approve the regular and consent agendas with the addition of Item I4 Christmas Eve Half Day Off. Motion seconded by Deb Geis. Carried 4-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the November 10, 2014, regular board meeting and the minutes of the November 11, 2014, special board meeting.
2. Motion to accept the following donations:
 - Donation of \$50.00 from Kirby Fadenrecht to be used by the Hillsboro High School Student Council
 - Donation of \$25.00 from Martin Rhodes to be used by the Hillsboro High School Student Council
 - Donation of \$350.00 from Barkman Honey, LLC to be used toward the Hillsboro Elementary School playground project
 - Donation of blank computer CDs from Bob Sextro to be used by the USD 410 District Office
 - Donation of 50 children's books from the Litton family to be used by the Marion County Parents as Teachers Program
 - Donation of 1 package of swimmer diapers from the Sears family to be used by the Marion County Parents as Teachers Program
 - Donation of envelopes from an anonymous family to be used by the Marion County Parents as Teachers Program

C. Citizen's Open Forum

D. Learning Showcase

E. MCSEC Annual Report

F. Quarterly Principal Reports

Joe Sechrist arrived at 7:42 p.m.

Rod Koons arrived at 8:02 p.m.

G. Action/Discussion Items

1. Disposal of Vehicles

Joe Sechrist moved to approve the disposal of the following vehicles as described. Motion seconded by Deb Geis. Carried 6 – 0

Bus #25	Trade for the purchase of a new 47-passenger bus
Bus #36	Sell via sealed bid
Cargo Van #5	Sell via sealed bid
PAT Car #028	Transfer ownership to EMC Insurance for \$2,276 after the vehicle was totaled in an accident

H. Executive Session for Personnel

Eddie Weber moved that the Board go into executive session at 8:19 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 6-0.

At the Board's request, the Superintendent joined the executive session at 8:30 p.m.

Regular Session

Eddie Weber moved that the Board go into executive session at 8:40 p.m. with the Superintendent for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 6-0.

Regular Session

Eddie Weber moved that the Board go into executive session at 8:45 p.m. with the Superintendent for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 6-0.

Regular Session

Eddie Weber moved that the Board go into executive session at 8:50 p.m. with the Superintendent for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 6-0.

Regular Session

Eddie Weber moved that the Board go into executive session at 8:55 p.m. with the Superintendent for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 9:00 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 6-0.

Regular Session

I. Personnel

1. Resignations
2. Work Agreements
3. Supplemental Contracts
 - a. Glenn Ratzlaff – Assistant High School Boys' Basketball Coach
 - b. Alex Bumgarner – Assistant High School Boys' Basketball Coach
 - c. Gretchen Regier – Assistant High School Drama Coordinator

Rod Koons moved to approve the issuance of supplemental contracts to Glenn Ratzlaff to serve as Assistant High School Boys' Basketball Coach, to Alex Bumgarner to serve as Assistant High School Boys' Basketball Coach, and to Gretchen Regier to serve as Assistant High School Drama Coordinator. Motion seconded by Chad Nowak. Carried 6-0.
4. Christmas Eve Half Day Off
Joe Sechrist moved to approve the granting of a half day off with pay for all employees scheduled to work on Christmas Eve. Motion seconded by Mark Rooker. Carried 6-0.

J. Reports

1. Superintendent
 - a. Facilities Tour Report
 - b. District Phone System
2. TEEN
3. MCSEC
4. Business Manager
Chad Nowak moved to approve the payment of bills totaling \$149,971.75 and the following financial reports. Motion seconded by Joe Sechrist. Carried 6-0.
 - Electronic Funds Transfer Report
 - Elementary School Activity Account Report
 - Elementary School Activity Account Bank Reconciliation
 - High School/Middle School Activity Account Report
 - High School/Middle School Activity Account Bank Reconciliation
 - District Cash Summary Report
 - District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
 - District Expense Budget Report
 - Report of Transfers

K. Communications

L. Adjournment

President Eddie Weber declared the meeting adjourned at 9:25 p.m.

Jerry Hinerman, Clerk