

**UNIFIED SCHOOL DISTRICT NO. 410**  
**Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING**

**U.S.D. 410 District Office Conference Room**

**September 8, 2014**

**7:00 p.m.**

**Members Present:**

**Eddie Weber**

**Mark Rooker**

**Deb Geis**

**Kim Klein (left the meeting at 7:05 p.m.; returned to the meeting at 7:06 p.m.)**

**Rod Koons**

**Chad Nowak**

**Joe Sechrist**

**Administrators:**

**Steve Noble**

**Evan Yoder**

**Greg Brown**

**Others:**

**Jerry Hinerman, Clerk**

**Dennis Boldt**

**Sonya Roberts**

**Lance Sawyer**

**Janet Whisenhunt**

**Aleen Ratzlaff**

**Eliot Sill**

**A. Meeting Called to Order**

President Eddie Weber called the meeting to order at 7:01 p.m.

**B. Approval of Regular and Consent Agenda**

Kim Klein left the meeting at 7:05 p.m.

Joe Sechrist moved to approve the regular agenda and the consent agenda with the addition of Item E1c GAP to the regular agenda. Motion seconded by Deb Geis. Carried 6-0.

Kim Klein returned to the meeting at 7:06 p.m.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the August 11, 2014, regular board meeting, and the August 18, 2014, special board meeting
2. Motion to accept the following donations:
  - Donation of \$290 from the Hillsboro High School Athletic Booster Club to be used toward state athletic team meals
  - Donation of \$1,000 from the Hillsboro High School Athletic Booster Club to be used toward the purchase of athletic uniforms
  - Donation of \$50 from an anonymous source to be used for the Hillsboro Elementary School After-School Program
  - Donation of \$100 from Bryce and Sara Wichert to be used for the Hillsboro Elementary School After-School Program
  - Donation of \$2,250 from the State of Kansas for a Green Schools Grant
  - Donation of \$150 from Great Plains Federal Credit Union to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival
  - Donation of \$50 from Hillsboro State Bank to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival

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Donation of \$100 from Central National Bank to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival

Donation of \$900 from the Hillsboro High School Athletic Booster Club to be used toward the purchase of HUDL software licensing.

Donation of \$125 from Michael and Carolyn Kleiber to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival

Donation of \$150 from Ag Power to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival

Donation of \$75 from Ag Power, Inc/Carquest to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival

Donation of \$250 from Ag Service, Inc. to be used toward the Hillsboro Elementary School carnival and the Hillsboro Elementary School playground project supported by the carnival

Donation of \$60 from Families and Communities Together to be used toward Hillsboro Elementary School preschool scholarships

Donation of \$250 from Robert Sextro to be used by Hillsboro High School

- 3. Motion to approve the addition of a Preschool Tuition Clearing Account to the Hillsboro Elementary School Activity Fund
- 4. Motion to approve the following committee membership:

**Hillsboro Elementary School Building Improvement Team**

HES will meet as an entire faculty to address building improvement issues

**Hillsboro Middle School Building Improvement Team**

HMS will meet as an entire faculty to address building improvement issues

**Hillsboro High School Building Improvement Team**

HHS will meet as an entire faculty to address building improvement issues

**Hillsboro Elementary School Site Council**

Shelly Action	Erin Beavers	Russell Bennett	Jana Dalke
Sharon Denholm	Daniel Dick	DeAnna Dick	Becky Evans
Jessica Frantz	Asia Frye	Leann Funk	Juanita Furrer
Carla Hamm	Tracy Hefley	Brandi Hein	Megan Hein
Nick Hein	Angela Jost	Erica Jost	Malinda Just
Dionne Loewen	Treena Lucero	Jennifer Newell	Robin Plenert
Karrie Rathbone	Miranda Reed	Katie Regier	Sara Rempel
Amy Suderman	Nicole Suderman	Carissa Thiessen	Jessica Tijerina
Jill Utecht	Allison Voran		

**Hillsboro Middle School Site Council**

Sharon Diener	Jamie Driggers	Joy Dalke	Becky Evans
Scott Franz	Jan Hanschu	Brandi Hein	Michele Melton
Blythe Settle	Gita Noble	Becky Suderman	Jessica Tijerina
Cord Werth			

**Hillsboro High School Site Council**

Joy Dalke	Pam Franz	Penni Funk	Sherry Kaufman
Kathy Klein	Kathy Koop	Dana Maxfield	Connie Weber
Bob Woelk			

**Professional Development Council**

Dustin Dalke	Chairperson
Greg Brown	Administrative Representative
Eleanor Jost	Elementary School Representative
Darlene Bartel	Middle School Representative
Bob Woelk	High School Representative
Carla Harmon	PDC Transcripts
Steve Noble	Superintendent

**Technology Committee**

Debbie Dick	Elementary School Teacher (PreK-2)
Maura Wiebe	Elementary School Teacher (3-5)
Darlene Bartel	Middle School Teacher
Dennis Boldt	High School Teacher
Janet Whisenhunt	High School Media Center
Greg Brown	Curriculum and Assessment Coordinator Director
Brad Just	Technology Director
Lena Kleiner	TEEN Director
Jerry Hinerman	Business Manager
Steve Noble	Superintendent
Elizabeth Hill	Business/Community Representative
Kim Klein	Board of Education Representative
Emily Sechrist	High School Student (Senior)
Reece Berens	High School Student (Junior)

**Joel H. Wiens Stadium Operations Committee**

Jerry Hinerman	Business Manager
Max Heinrichs	High School Principal

**USD 410 Goal Setting Team**

Eddie Weber	Board of Education President
Mark Rooker	Board of Education Vice-President
Deb Geis	Board of Education Member
Kim Klein	Board of Education Member
Rod Koons	Board of Education Member
Chad Nowak	Board of Education Member
Joe Sechrist	Board of Education Member
Steve Noble	Superintendent/Curriculum, Instruction, and Professional Learning Coordinator
Evan Yoder	Elementary School Principal/Local Consolidated Plan Coordinator
Greg Brown	Middle School Principal/District Activities Director
Max Heinrichs	High School Principal/Career and Tech Ed Coordinator
Brad Just	Technology Director
Jerry Hinerman	Business Manager/Board Clerk

**C. Citizen's Open Forum**

**D. Quarterly Principal Reports**

**E. Action/Discussion Items**

1. Out-of-State Trips  
Joe Sechrist moved to approve the FFA, Hillsboro High School Band, and GAP out-of-state trips. Motion seconded by Rod Koons. Carried 7-0.
2. Chad Nowak moved to approve the request for transportation for Tabor College as presented. Motion seconded by Deb Geis. Carried 7-0
3. Joe Sechrist moved to approve attendance for 3 teachers and 1 administrators to attend the National PLTW Summit in Indianapolis, IN on November 2 – November 5. Motion seconded by Deb Geis. Carried 7-0.

**F. Executive Session for Personnel**

Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 7:46 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:00 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 8:00 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:10 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 8:10 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:20 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 8:20 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 8:30 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

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Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 8:35 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

## Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent, Middle School Principal/District Activities Director Greg Brown, and Lance Sawyer at 8:40 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

## Regular Session

### G. Personnel

1. Resignation
  - a. Jake Schenk – Hillsboro Middle School Wrestling Coach and Hillsboro High School Assistant Wrestling Coach  
Chad Nowak moved to approve the resignation of Jake Schenk from his positions as Hillsboro Middle School Wrestling Coach and Hillsboro High School Assistant Wrestling Coach. Motion seconded by Joe Sechrist. Carried 7-0.
2. Work Agreements
  - a. Michele Melton – Reduction of 1.50 Hours Per Day for Hillsboro Middle School At-Risk Aide Position
  - b. Charlene Pschigoda – Elimination of Individual Student Bus Route Driving Position  
Joe Sechrist moved to approve the reduction of 1.50 hours per day in Michele Melton's Hillsboro Middle School At-Risk Aide work and to approve the elimination of the individual student bus route driving position held by Charlene Pschigoda. Motion seconded by Chad Nowak. Carried 7-0.
3. Contracts  
Michele Melton – Increase Hillsboro Middle School Teacher Contract by 0.2203 FTE  
Rod Koons moved to approve the 0.2203 FTE increase in Michele Melton's Hillsboro Middle School Teacher contract. Motion seconded by Joe Sechrist. Carried 7-0.
4. Supplemental Contracts
  - a. Malinda Just – Hillsboro High School Assistant Volleyball Coach
  - b. Phil Oelke – Hillsboro Middle School Student Council/Renaissance Sponsor
  - c. Consideration of Additional Hillsboro High School Football Coaching Position  
Joe Sechrist moved to approve the issuance of supplemental contracts to Malinda Just to serve as Hillsboro High School Assistant Volleyball Coach and Phil Oelke to serve as Hillsboro Middle School Student Council/Renaissance Sponsor. Motion seconded by Rod Koons. Carried 7-0.

The Board took no action on the addition of a Hillsboro High School football coaching position.

### H. Reports

1. Superintendent
  - a. System for Education Enterprise in Kansas - SEEK
  - b. Capital Outlay Reauthorization
  - c. Board Method of Election and Voting Plan
2. TEEN
3. MCSEC

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4. **Business Manager**

Mark Rooker moved to approve the payment of bills totaling \$513,497.42 and the following financial reports. Motion seconded by Joe Sechrist. Carried 7-0.

Electronic Funds Transfer Report

Elementary School Activity Account Report

Elementary School Activity Account Bank Reconciliation

High School/Middle School Activity Account Report

High School/Middle School Activity Account Bank Reconciliation

District Cash Summary Report

District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

District Expense Budget Report

Report of Transfers

**I. Communications**

**J. Executive Session for Students**

Eddie Weber moved that the Board go into executive session with the Superintendent at 9:27 p.m. for the purpose of discussing matters relating to students and that the Board return to open meeting at 9:33 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent at 9:33 p.m. for the purpose of discussing matters relating to students and that the Board return to open meeting at 9:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Rod Koons. Carried 7-0.

**Regular Session**

**K. Adjournment**

President Eddie Weber declared the meeting adjourned at 9:45 p.m.

Jerry Hinerman, Clerk