

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

MINUTES – REGULAR BOARD MEETING

Hillsboro High School Auditorium and U.S.D. 410 District Office Conference Room

December 9, 2013

6:30 p.m.

Members Present:

Eddie Weber

Deb Geis

Chad Nowak

Mark Rooker (left the meeting at 7:57 p.m.; rejoined at 8:22 p.m.)

Kim Klein

Rod Koons

Joe Sechrist

Administrators:

Steve Noble

Max Heinrichs

Evan Yoder

Greg Brown

Others:

Jerry Hinerman, Clerk

Delores Dalke

Kirby Fadenrecht

Jules Glanzer

Larry Paine

Bob Watson

Numerous Other Patrons

Lyman Adams

Jay Emler

Cynthia Fleming

Mike Kleiber

Don Schroeder

Aleen Ratzlaff

Rusty Allen

Kris Erickson

Roger Fleming

Barbara Nowak

Clint Seibel

Joel Wright

A. Meeting Called to Order

President Eddie Weber called the meeting to order at 6:30 p.m. in the Hillsboro High School Auditorium.

B. Approval of Regular and Consent Agenda

Rod Koons moved to approve the regular and consent agendas. Motion seconded by Chad Nowak. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the November 11, 2013, regular board meeting
2. Motion to approve the trade-in of a 1998 Chevrolet Venture (Van #08)
3. Motion to approve the addition of a Third Grade Business Project account to the Hillsboro Elementary School Activity Fund
4. Motion to approve the following list of individuals authorized to write checks and conduct other financial functions for the district effective January 1, 2014

District Checking Accounts – Each checking account requires three signatures. The Board President's signature is digitally produced, while the other two signatures are live. If either the Clerk of the Board or the Board Treasurer is absent, the Central Office Secretary may sign in the place of the absent individual.

Board President

Eddie Weber

Clerk of the Board

Jerry Hinerman

Board Treasurer

Carla Harmon

Central Office Secretary

Amy Plett

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Direct Deposit Authorization – The ACH Transmittal Register requires two live signatures. If either the Clerk of the Board or the Board Treasurer is absent, the Central Office Secretary may sign in the place of the absent individual.

Clerk of the Board	Jerry Hinerman
Board Treasurer	Carla Harmon
Middle School Secretary	Amy Plett

Petty Cash Checking Accounts – Each checking account requires two live signatures.

Central Office

Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
Superintendent	Steve Noble

Elementary School

Elementary School Secretary	Pam Bartel
Elementary School Secretary	Sharon Funk
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
Principal	Evan Yoder

High School/Middle School

High School Secretary	Pati Funk
High School Secretary	Lisa Mayfield
Middle School Secretary	Amy Plett
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
High School Principal	Max Heinrichs

Activity Fund Checking Accounts – Each checking account requires two live signatures.

Elementary School

Elementary School Secretary	Pam Bartel
Elementary School Secretary	Sharon Funk
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman
Principal	Evan Yoder

High School/Middle School

High School Secretary	Pati Funk
High School Secretary	Lisa Mayfield
Middle School Secretary	Amy Plett
Middle School Principal	Greg Brown
High School Principal	Max Heinrichs
Board Treasurer	Carla Harmon
Clerk of the Board	Jerry Hinerman

District Investments – Each investment requires one signature.

Clerk of the Board	Jerry Hinerman
Board Treasurer	Carla Harmon

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5. Motion to accept the following donations:

Donation of \$139.30 from the Hillsboro Elementary School Site Council to be used for Hillsboro Elementary School health snacks

Donation of \$200.00 from the Hillsboro United Methodist Church Men to be used toward Hillsboro Elementary School After-School Programs

Donation of \$26.05 from the Hillsboro Middle School Site Council to be used for the Hillsboro Middle School Muffins for Moms Event

Donation of \$20.00 from Marion County Emergency Management to be used toward the Hillsboro Elementary School Preschool Christmas Project

Donation of \$325.00 from American Legion Post #366 to be used toward the Hillsboro Elementary School Preschool Christmas Project

Donation of \$50.00 from Lonnie Hamm to be used toward the Hillsboro Elementary School Preschool Christmas Project

Donation of \$125.00 from the Hillsboro United Methodist Men to be used toward the Hillsboro Elementary School Preschool Christmas Project

Donation of \$125.00 from the Hillsboro Kiwanis Club to be used toward the Hillsboro Elementary School Preschool Christmas Project

C. Citizen's Open Forum

1. Community Conversation

D. Recess to District Office Conference Room

Eddie Weber declared a ten minute recess at 7:47 p.m. and announced the meeting would continue in the U.S.D. 410 District Conference Room at 7:57 p.m.

Eddie Weber called the meeting back to order at 7:57 p.m. in the U.S.D. 410 District Conference Room with all Board members present except for Mark Rooker.

E. Recognition of Service

1. John McMinn – 15 Years

F. Action/Discussion Items

1. Community Conversation Debrief

Mark Rooker rejoined the meeting at 8:22 p.m.

G. Personnel

1. Termination
 - a. Leah Remboldt – Hillsboro Middle School Secretary
Rod Koons moved to approve the termination of Leah Remboldt's work agreement at the close of the work day on December 20, 2013. Motion seconded by Deb Geis. Carried 6-1.

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2. Resignations

a. Annette Nienstedt – Bus Driver

Mark Rooker moved to accept the resignation of Annette Nienstedt effective at the end of the work day on December 20, 2013. Motion seconded by Mark Rooker. Carried 7-0.

H. Reports

1. Superintendent's Report

a. KASB Delegate Assembly Final Action Report

2. TEEN Report

3. MCSEC Report

4. Business Manager's Report

Chad Nowak moved to approve the payment of bills totaling \$156,490.74 and the following financial reports.

Motion seconded by Mark Rooker. Carried 7-0.

Electronic Funds Transfer Report

High School/Middle School Activity Account Report

High School/Middle School Activity Account Bank Reconciliation

Elementary School Activity Account Report

Elementary School Activity Account Bank Reconciliation

District Cash Summary Report

District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report

Report of Transfers

I. Communications

J. Executive Session for Personnel

Eddie Weber moved that the Board go into executive session at 9:08 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 9:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

At the Board's request, the Superintendent join the executive session at 9:23 p.m.

Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent at 9:30 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 9:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent at 9:40 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 9:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent at 9:45 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 9:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

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Eddie Weber moved that the Board go into executive session with the Superintendent at 9:55 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 10:05 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

K. Executive Session for Students

Eddie Weber moved that the Board go into executive session with the Superintendent at 10:05 p.m. for the purpose of discussing matters relating to students and that the Board return to open meeting at 10:15 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.


Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent at 10:15 p.m. for the purpose of discussing matters relating to students and that the Board return to open meeting at 10:20 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

L. Adjournment

President Eddie Weber declared the meeting adjourned at 10:28 p.m.



Jerry Hinerman, Clerk