

**UNIFIED SCHOOL DISTRICT NO. 410  
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING  
U.S.D. 410 District Office Conference Room  
February 11, 2013 7:00 p.m.**

**Members Present:**

**Eddie Weber  
Chad Nowak  
Mark Rooker**

**Gary Andrews  
Rod Koons  
Joe Sechrist**

**Deb Geis**

**Administrators:**

**Steve Noble**

**Others:**

**Jerry Hinerman, Clerk  
Clint Seibel  
Aleen Ratzlaff**

**Ashlee Gann  
David Sheppard**

**Larry Paine  
Rachel Hunter**

**A. Meeting Called to Order**

Eddie Weber called the meeting to order at 7:00 p.m.

**B. Approval of Regular and Consent Agenda**

Mark Rooker moved to approve the regular agenda and the consent agenda. Motion seconded by Gary Andrews. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the January 14, 2013, regular board meeting.
2. Motion to accept the following donations:
  - Donation of a 3-hole punch and stickers from Joyce Barkman to be used by the Marion County Parents as Teachers program
  - Donation of \$500.00 from Robert Sextro to be used by Hillsboro High School
  - Donation of \$569.64 from an anonymous individual to be used by Hillsboro High School
  - Donation of \$1,500 from the Hillsboro Booster Club to be used toward a new track timing system
  - Donation of \$900.00 from Midway Motors to be used for USD 410 activities
3. Motion to accept the vehicle mileage report

**C. Citizen's Open Forum**

**D. Learning Showcase**

**E. Action/Discussion Items**

1. Middle School/City Leadership Program  
Gary moved to support the Hillsboro Youth Adventure. Motion seconded by Mark Rooker. Carried 7-0.
2. MCSEC Report
3. ID Badge Policy  
Gary Andrews moved to approve the ID badge policy as presented. Motion seconded by Rod Koons. Carried 7-0.
4. 2013 – 2014 Calendar  
Rod Koons moved to approve the 2013 – 2014 calendar as presented. Motion seconded by Mark Rooker. Carried 7-0.
5. Big Fans
6. Rejection of HVAC Bids  
Mark Rooker moved to reject all HVAC addition and replacement bids. Motion seconded by Rod Koons. Carried 7-0.
7. Grant Writing Services  
Chad Nowak moved to approve the contract for grant writing services with Mrs. Linda Ogden. Motion seconded by Mark Rooker. Carried 7-0.

**F. Executive Session for Personnel**

Eddie Weber moved that the Board go into executive session with the Superintendent at 8:28 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:40 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 7-0.

**Regular Session**

Eddie Weber moved that the Board go into executive session with the Superintendent at 8:40 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:45 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Joe Sechrist. Carried 7-0.

**Regular Session**

**G. Personnel**

1. Resignations
  - a. Brandi Hendrix – TEEN Executive Director  
Gary Andrews moved to approve the resignation of Brandi Hendrix from her position as TEEN Executive Director at the end of the 2012 – 2013 contract year. Motion seconded by Joe Sechrist. Carried 7-0.
2. Work Agreements
  - a. Tim Isaac – Bus Driver  
Rod Koons moved to approve the hiring of Tim Isaac to serve as a bus driver. Motion seconded by Deb Geis. Carried 7-0.

3. **Contracts**

- a. Eileen Butler – Walking School Bus Co-Coordinator
- b. Doug Dick – Walking School Bus Co-Coordinator
- c. Evan Yoder – Elementary School Principal
- d. Greg Brown – Middle School Principal
- e. Max Heinrichs – High School Principal

Joe Sechrist moved to approve the issuance of contracts to Eileen Butler and Doug Dick to serve as Walking School Bus Co-Coordinators and to approve the extension of the contracts for Evan Yoder, Greg Brown, and Max Heinrichs to serve as Elementary School Principal, Middle School Principal, and High School Principal respectively through June 30, 2015. Motion seconded by Chad Nowak. Carried 7-0.

**H. Report**

- 1. Superintendent's Report
  - a. 2012 – 2013 Audited Enrollment
  - b. 2013 – 2014 Budget Outlook
- 2. TEEN Report
- 3. MCSEC Report
- 4. Business Manager's Report

**I. Approval of Payment of Bills and Financial Reports**

Gary Andrews moved to approve the payment of bills totaling \$272,480.31 and the following financial reports. Motion seconded by Mark Rooker. Carried 7-0.

Electronic Funds Transfer Report  
High School/Middle School Activity Account Report  
High School/Middle School Activity Account Bank Reconciliation  
Elementary School Activity Account Report  
Elementary School Activity Account Bank Reconciliation  
District Cash Summary Report  
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report  
District Revenue Budget Report  
District Expense Budget Report  
Report of Transfers

**J. Communications**

**K. Adjournment**

President Eddie Weber declared the meeting adjourned at 9:07 p.m.

  
Jerry Hinerman, Clerk

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