

UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh

MINUTES – REGULAR BOARD MEETING
U.S.D. 410 District Office Conference Room
June 13, 2011 7:00 p.m.

Members Present:

Eddie Weber	Rod Koons	Gary Andrews
Mark Rooker	Joe Sechrist	Deb Geis (arrived at 7:06 p.m.)
Dale Klassen (left at 8:55 p.m.; returned at 9:00 p.m.)		

Administrators Present:

Steve Noble	Max Heinrichs
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Others:

Jerry Hinerman, Clerk	Delores Dalke	Keith Goossen
Betty Medley	Betty Medley	Aleen Ratzlaff
Adam Stewart		

A. Meeting Called to Order

Eddie Weber called the meeting to order at 7:00 p.m.

B. 2010 – 2011 Budget Republication

1. Budget Hearing

Eddie Weber declared that the Board would enter into a budget hearing as required by Kansas statutes. Those wishing to comment concerning the proposed amended 2010 – 2011 budget were invited to speak to the board.

Deb Geis arrived at 7:06 p.m.

2. 2010 – 2011 Republished Budget

Gary Andrews moved to approve the amended 2010 – 2011 budget as presented. Motion seconded by Joe Sechrist. Carried 7-0

C. Approval of Regular and Consent Agenda

Gary Andrews moved to approve the consent agenda and the regular agenda. Motion seconded by Mark Rooker. Carried 7-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the May 9, 2011, regular board meeting and the May 12, 2011, special board meeting.
2. Motion to accept the following donations:
A donation of a plant from The Insurance Center to be used in the new U.S.D. 410 District Office

A donation of a plant from Mayor Delores Dalke to be used in the new U.S.D. 410 District Office

A donation of a plant from Jantz Construction to be used in the new U.S.D. 410 District Office

A donation of a two plants from Emprise Bank to be used in the new U.S.D. 410 District Office

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A donation of a plant from the Tabor College Education Department to be used in the new U.S.D. 410 District Office

A donation of two trees from the Hillsboro Lions Club to be used for the new U.S.D. 410 District Office

A donation of a snack basket from the Marion County Parents as Teachers Parent Educators for the new U.S.D. 410 District Office

A donation of cookies from Sue Buchholz for the new U.S.D. 410 District Office

A donation of 15 chairs, 2 desks, and 2 plants from Midway Motors to be used in the new U.S.D. 410 District Office

A donation of 6 chairs, a credenza, a table, 5 chair mats, and a filing cabinet from Emprise Bank to be used in the new U.S.D. 410 District Office

A donation by the City of Hillsboro of fiber installation from Hillsboro High School to the new U.S.D. 410 District Office

A donation of food from Rod's Tire for the U.S.D. 410 staff appreciation meal and new U.S.D. 410 District Office open house

A donation of one evening of swimming from the City of Hillsboro for U.S.D. 410 staff

A donation of \$30.00 from Roger and Cynthia Fleming to be used by the Hillsboro High School FFA

A donation of \$100.00 from Rod's Tire to be used by the Hillsboro High School FFA

A donation of \$217.52 from Sunset Equities to be used by the Hillsboro High School FCCLA

D. Citizen's Open Forum

E. Community Foundation Presentation

F. Recognition of Retirees

G. Executive Session for Personnel

Eddie Weber moved that the Board go into executive session with the Superintendent and Board Member Elect Chad Nowak at 8:33 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 8:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Gary Andrews. Carried 7-0.

Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent and Board Member Elect Chad Nowak at 7:25 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 7:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Gary Andrews. Carried 7-0.

Regular Session

Eddie Weber moved that the Board go into executive session with the Superintendent and Board Member Elect Chad Nowak at 7:30 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 7:35 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Gary Andrews. Carried 7-0.

Regular Session

H. Action/Discussion Items

1. Resignations
 - a. Tonja Wienck
Mark Rooker moved to accept the resignation of Tonja Wienck from her position as Middle School Teacher. Motion seconded by Rod Koons. Carried 7-0.
2. Retirements
 - a. Janet Hein
 - b. Betty Medley
Mark Rooker moved to accept the retirement of Janet Hein from her position as Middle School Aide and to accept the retirement of Betty Medley from her position as Custodian. Motion seconded by Gary Andrews. Carried 7-0.
3. Contract Non-Renewal
 - a. Michele Melton – Middle School Language Arts
Mark Rooker moved to approve the following resolution to non-renew the teaching contract for Michele Melton due to reduction in force. Motion seconded by Joe Sechrist. Carried 7-0.

RESOLUTION

WHEREAS, on the 9th day of May, 2011, the Board of Education of Unified School District No. 410, Marion County, Kansas, by resolution duly adopted, took action to notify Michele Melton of the Board's intent to nonrenew her contract for this district for the 2011-2012 school year; and

WHEREAS, pursuant to that resolution, the clerk of the board of education gave written notice to Michele Melton on or before May 20, 2011, that it was the intent of the board of education to nonrenew her contract for the 2011-2012 school year and that she was entitled to a hearing before a hearing officer if she so requested in writing to the clerk of the board of education within fifteen (15) days after the date of the notice; and

WHEREAS, no request for a hearing was received from Michele Melton by the clerk of the board of education within fifteen (15) days following delivery of the notice to Michele Melton; and

WHEREAS, after extensive consideration and thorough discussion, the board has determined that the matter should be resolved as indicated below;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF UNIFIED SCHOOL DISTRICT NO. 410, MARION COUNTY, KANSAS:

Section 1. That the contract of Michele Melton be nonrenewed for the 2011-2012 school year;

Section 2. That the clerk of the board of education give Michele Melton a signed copy of this resolution in person or by United States mail.

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- b. Eileen Rader – Wiebe Media Center After-School Aide
Rod Koons moved to eliminate the position of Wiebe Media Center After-School Aide currently held by Eileen Rader. Motion seconded by Gary Andrews. Carried 7-0.
4. 2011 – 2012 Contracts
 - a. Linda Ogden – Families and Communities Together Director
Gary Andrews moved to approve the issuance of a contract to Linda Ogden to serve as Families and Communities Together Director for the 2011 – 2012 fiscal year with a 3% salary increase. Motion seconded by Mark Rooker. Carried 7-0.
 - b. Brandi Hendrix – TEEN Director
Mark Rooker moved to approve the extension of Brandi Hendrix's contract to serve as TEEN Director through June 30, 2013, which is a two-year contract. Motion seconded by Rod Koons. Carried 7-0.
 - c. Principal Contracts
Mark Rooker moved to approve extension of contracts to Evan Yoder, Greg Brown, and Max Heinrichs to serve as principals through June 30, 2013, which is a two-year contract. Motion seconded by Joe Sechrist. Carried 7-0.
 - d. Classified Administrator Contracts
Gary Andrews moved to approve the issuance of contracts to classified administrators Brad Just, Robert Rempel, Keith Goossen, and Jerry Hinerman. Motion seconded by Mark Rooker. Carried 7-0.
 - e. Classified Staff Contracts
Mark Rooker moved to approve the issuance of contracts to classified staff. Motion seconded by Rod Koons. Carried 7-0.
 - f. Michelle Goldsby – Preschool
Rod Koons moved to approve the addition of 7 days to the Preschool Teacher contract of Michelle Goldsby. Motion approved by Mark Rooker. Carried 7-0.
 - g. Gita Noble – Part-Time Math
Mark Rooker approved the issuance of a contract to Gita Noble to serve as Part-Time Math Teacher. Motion seconded by Joe Sechrist. Carried 7-0.
 - h. Doug Dick – Elementary Physical Education
Gary Andrews moved to approve the issuance of a contract to Doug Dick to serve as Full-Time Elementary School Physical Education Teacher. Motion seconded by Joe Sechrist. Carried 7-0.
 - i. Michele Melton – Middle School Reading and Middle School Aide
Joe Sechrist moved to approve the issuance of a contract to Michele Melton to serve as Part-Time Teacher and to approve the issuance of a contract to Michele Melton to serve as Part-Time Middle School Aide. Motion seconded by Mark Rooker. Carried 7-0.
 - j. Jeff Haslett – Driver Education
Gary Andrews moved to approve the issuance of a contract to Jeff Haslett to serve as Driver Education Teacher with the pay established at \$186 per student. Motion seconded by Joe Sechrist. Carried 7-0.

- k. Supplemental Contracts
Mark Rooker moved to approve the following supplemental contracts. Motion seconded by Joe Sechrist. Carried 7-0

<u>Name</u>	<u>Supplemental Contract Description</u>
Donya Anderson	Head MS Girls' Basketball Coach Assistant Track Coach
Sandy Arnold	Head HS Volleyball Coach
Darlene Bartel	Assistant MS Volleyball Coach
Terry Bebermeyer	National Honor Society Sponsor Forensics Sponsor
Creigh Bell	Technology Student Association Sponsor
Dennis Boldt	Assistant HS Football Coach Assistant HS Girls' Basketball Coach Head Track Coach Technology Facilitator H Club Sponsor (0.50 FTE)
Kurtis Bowman	Head MS Wrestling Coach Assistant HS Wrestling Coach
Len Coryea	Assistant Track Coach
Dustin Dalke	Junior Class Sponsor (0.50 FTE) Concessions Manager MS Yearbook Sponsor (0.50 FTE)
Doug Dick	Head Baseball Coach Assistant MS Football Coach
Valerie Duerksen	Cheerleader Sponsor
Sharon Funk	Junior Class Sponsor (0.50 FTE)
Collette Haslett	Assistant HS Volleyball Coach
Jeff Haslett	Head MS Boys' Basketball Coach
Jill Hein	Assistant HS Volleyball Coach Assistant Softball Coach Assistant Culture Club Sponsor (0.33 FTE)
Max Heinrichs	Head HS Football Coach
Nathan Hiebert	Assistant Track Coach Head HS Girls' Basketball Coach

<u>Name</u>	<u>Supplemental Contract Description</u>
Stuart Holmes	Head Cross Country Coach Student Council Sponsor Senior Class Sponsor HS Scholar's Bowl Sponsor Head Boys' Tennis Coach
Diana Holub	Sophomore Class Sponsor (0.50 FTE)
Mike Jilka	Assistant Track Coach
Lynn Just	Fall Drama Coordinator Grade 5 – Grade 12 Vocal Music Instructor
Darrel Knoll	Assistant HS Football Coach Head HS Boys' Basketball Coach
Monica Leihy	FCCLA Sponsor
Rita Loewen	Kindergarten – Grade 4 Vocal Music Instructor
Sharon Loewen	Sophomore Class Sponsor (0.50 FTE)
Bruce Major	Freshman Class Sponsor Instrumental Music Instructor
Michele Melton	MS Yearbook Sponsor (0.50 FTE)
Katie Mount	Assistant HS Girls' Basketball Coach
Philip Oelke	Head MS Football Coach
Scott O'Hare	Head Golf Coach Head HS Wrestling Coach Assistant HS Football Coach H Club Sponsor (0.50 FTE)
Sonya Roberts	FFA Sponsor
Stephanie Sinclair	Head MS Volleyball Coach Head Softball Coach
Janet Whisenhunt	Chess Club Sponsor Head Culture Club Sponsor (0.67 FTE)
Bob Woelk	HS Yearbook Sponsor Head HS Girls' Tennis Coach

5. Career and Technical Education in USD 410
6. Hillsboro High School Handbooks – First Reading
7. Hillsboro Elementary School Parent/Student Handbook
Mark Rooker moved to approve the Hillsboro Elementary School Parent/Student Handbook for 2011 – 2012. Motion seconded by Rod Koons. Carried 7-0.

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8. Hillsboro Middle School Parent/Student Handbook
Mark Rooker moved to approve the Hillsboro Middle School Parent/Student Handbook for 2011 – 2012. Motion seconded by Joe Sechrist. Carried 7-0.
9. Arts and Crafts Transportation Request
Joe Sechrist moved to approve the transportation request for 4 buses and drivers for the Arts and Crafts Fair on September 17, 2011. Motion seconded by Gary Andrews. Carried 7-0
10. Driver Education Fee
Mark Rooker moved to approve the following driver education fees. Motion seconded by Rod Koons. Carried 7-0.

Online Coursework (via Buhler High School)	\$75
Driving Instruction (via Hillsboro High School)	<u>\$150</u>
Total Cost Per Student	\$225

11. Preschool Calendar
Gary Andrews moved to approve the proposed preschool calendar for 2011 – 2012. Motion seconded by Joe Sechrist. Carried 7-0.

Dale Klassen left the meeting at 8:55 p.m.

12. Kansas Learns Online (KLO) Agreement
Mark Rooker moved to approve the 2011 – 2012 agreement with Kansas Learns Online (KLO) for the purposes of providing virtual classes to USD 410 students in grades 3 – 12. Motion seconded by Joe Sechrist. Carried 6-0.

Dale Klassen returned to the meeting at 9:00 p.m.

13. Property and Casualty Insurance Proposal
Mark Rooker moved to approve awarding the district's property and casualty insurance to The Insurance Center. Motion seconded by Rod Koons. Carried 7-0.
14. Workers' Compensation Insurance Proposal
Gary Andrews moved to approve awarding the district's workers' compensation insurance to The Fee Insurance Group. Motion seconded by Joe Sechrist. Carried 7-0.
15. Disposal of Property
 - a. Acceptance of Hydraulic Lift Bid
Rod Koons moved to approve the sale of a hydraulic lift to Troy Hett for \$750. Motion seconded by Mark Rooker. Carried 7-0.
 - b. Laptop Computer – Shirley Baltzer
Rod Koons moved to approve the sale of a laptop computer, docking station, and case to Shirley Baltzer for \$707. Motion seconded by Mark Rooker. Carried 7-0.
 - c. Laptop Computer – Hillsboro Golf Course
Mark Rooker moved to approve the donation of a laptop computer not younger than 5 years old to the golf course for use in their clubhouse. Motion seconded by Joe Sechrist. Carried 7-0.

Eddie Weber declared a five minute recess at 9:09 p.m.

The Board returned to regular session at 9:14 p.m.

I. Reports

1. Superintendent's Report
 - a. Preliminary Budget Projections for 2011 – 2012
 - b. Safe Routes to School Phase I Update
 - c. Budget Workshop/KASB Regional Meetings
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report
Gary Andrews moved to approve the payment of bills totaling \$395,106.27 and the following financial reports. Motion seconded by Dale Klassen. Carried 7-0.

Electronic Funds Transfer Report
Elementary School Activity Account Report
Elementary School Activity Account Bank Reconciliation
High School/Middle School Activity Account Report
High School/Middle School Activity Account Bank Reconciliation
District Cash Summary Report
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
District Expense Budget Report
Report of Transfers

J. Communications

K. Adjournment

Eddie Weber declared the meeting adjourned at 10:06 p.m.

Jerry Hinerman, Clerk