

UNIFIED SCHOOL DISTRICT NO. 410
(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING

Monday, August 14, 2017
7:00 pm

USD 410 District Office Conference Room
416 S. Date
Hillsboro, KS 67063

Agenda – Regular Board Meeting
USD 410 District Office Conference Room
August 14, 2017, 7:00 p.m.

- A. Meeting called to order
- B. Approval of regular and consent agenda
 - 1. July Regular Board Minutes (Appendix A)
 - 2. July Special Board Minutes (Appendix B)
 - 3. Activity Accounts
 - 4. Donations
- C. Citizen's open forum
- D. Action and Discussion Items
 - 1. Presentation of Years of Service Plaques
 - a. Lee Albrecht
 - b. Doug Dick
 - c. Lisa Mayfield
 - 2. Paid Lunch Equity (USDA PLE tool)
 - 3. Eclipse Viewing on August 21, 2017
 - 4. Joel H. Wiens Stadium Report
 - 5. HS Football Internship
- E. Executive Session Personnel
- F. Personal
 - 1. Supplemental Contracts
 - a. Dustin Dalke
 - b. Heather Corby
- G. Reports
 - 1. Superintendent's Report
 - a. FY 2017 Budget
 - b. Budget Code 99 (Appendix C)
 - c. Special Board Meeting (Budget Hearing) Monday, August 28, 2017
 - 2. TEEN Report (Appendix D)
 - 3. MCSEC Report (Appendix E & F)
- H. Business Manager's Report (Financials)
- I. Adjournment

Annotated BOE Agenda

August 14, 2017

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Regular Board Meeting Minutes (Appendix A)

Minutes from the July 10 Regular Board meeting are included as (Appendix A).

➤ **Recommended Action**

Motion to approve the July 10 Regular Board meeting minutes

2. Special Board Meeting Minutes (Appendix B)

Minutes from the July 19 Special Board meeting are included as (Appendix B).

➤ **Recommended Action**

Motion to approve the July 19 Special Board meeting minutes.

3. USD 410 Activity Account Activities

After School Programs-ES	Baseball-HS
Lyceums-ES	Basketball Boys-HS
Student Assistance-ES	Basketball Girls-HS
Consumable Materials Fee Clearing-ES	Cross Country-HMHS
Copy Reimbursements Clearing-ES	Football-HS
Library Fees Clearing-ES	Golf-HS
Meal Payment Clearing-ES	Softball-HS
Other Clearing-ES	Tennis Boys-HS
Preschool Tuition Clearing-ES	Tennis Girls-HS
Field Trip Fee Clearing-ES	Track-HMHS
	Volleyball-HS
Basketball Boys-MS	Art Club-HS
Basketball Girls-MS	Band Projects-HS
Football-MS	Band/Choir Trip-HS
Volleyball-MS	Cheerleading-HS
Archery Club-MS	Chess Club-HMHS
Class Projects-MS	Choir Projects-HS
Cooking Club-MS	CTE Projects-HS
Craft Club-MS	Fine Arts Awards-HS
ELP Projects-MS	Forensics Projects-HS

Hunter Safety Club-MS
Renaissance-MS
Scholars' Bowl-MS
Science Club-MS
Student Assistance-MS
Student Council-MS
Yearbook-MS
Activity Fee Clearing-MS
Coffee Cart Sales Clearing-MS

Class of 2018-HS
Class of 2019-HS
Class of 2020-HS
Class of 2021-HS
FCCLA-HS
FFA-HS
H Club-HS
Student Council-HS
TSA-HS

GAP Club-HS
Lyceums-HS
National Honor Society-HS
Scholars' Bowl-HS
Spirit-N-Celebration-HS
Yearbook-HS
Athletics Donations Clearing-HS
Athletics Fees Clearing-HS
Athletics Gate Clearing-HS
Band Fees Clearing-HS
Drama Gate Clearing-HS
Driver Ed Fee Clearing-HS
FACS Fee Clearing-HS
Laptop Insurance Fee Clearing-HMHS
M & P Fees Clearing-HS
Meal Payment Clearing-HMHS
Musical Gate Clearing-HS
Other Clearing-HMHS
PE Uniform Sales Clearing-HMHS
Textbook Fee Clearing-HMHS
Athletics Officiating Clearing-HMHS
Change Fund Clearing-HMHS
Concessions Clearing-HS
Applied Business Projects-HS
Arrow Grilling-HS
Aura Bath Bombs-HS
BAT Fishing Lures-HS
C & A Laser Designs-HS
CJ's Designs-HS
D & D Engraving-HS
Triple J Big Heads-HS

USD 410 Activity Account Supervisors

Evan Yoder
Clint Corby

HES School Principal
HMHS School Principal

USD 410 Activity Account Signers (Checks Require 2 Live Signatures)

Pam Bartel
Jessica Fine
Pati Funk
Kathy Klein
Carla Harmon
Jerry Hinerman

HES Administrative Assistant
HMHS Administrative Assistant
HMHS Administrative Assistant
HMHS Administrative Assistant
Board Treasurer
Clerk of the Board

➤ ***Recommended Action***

Motion to approve the consolidation of the Hillsboro Elementary School Activity Account and the Hillsboro Middle/High School Activity Account into a single USD 410 Activity Account with the following activities, supervisors, and signers:

4. Donations

From:	Donation	Purpose
St. Stephen's of Kansas Charitable Trust	\$10,618.00	GAP Program
St. Stephen's of Kansas Charitable Trust	\$6,750.00	CTE Program
Marion County Fair Association	\$100.00	HMHS Band
Parents as Teachers	Items	Quantity
RaeAnne Castleberry	Diapers	1 Bag

- **Recommend Action:**
Motion to approve donations as listed

- **Recommended Action for Regular and Consent Agenda:**
Motion to approve the Regular and Consent Agenda.

C. Citizen's Open Forum

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizen's open forum.

D. Action / Discussion Items

1. Presentation of Years of Service Plaques
 - a. Lee Albrecht – Bus Driver 51 years
 - b. Doug Dick – HES Classroom Teacher 12 years
 - c. Lisa Mayfield - HHS & HMHS Administrative Assistant – 11 years
 - **No Action**

2. Paid Lunch Equity (USDA PLE tool)
The transfer of \$2,490.16 from the Supplemental General Fund to the Food Service Fund due to low paid student meal prices. This amount was calculated using the USDA PLE tool.
 - **Recommended Action:**
Motion to approve the transfer \$2,490.16 from the Supplemental General Fund to the Food Service Fund due to low paid student meal prices.

3. Eclipse Viewing on August 21, 2017
District Purchased 650 pair of ISO-12312-2:2015 glasses for all our students and faculty to wear when /if viewing the Eclipse on August 21, 2017.
We plan to contact all parents to let them know they can opt their student out of viewing the eclipse if they choose to for safety reasons.
 - **No Action**

4. Joel H. Wiens Stadium Report (Robert Rempel)

➤ *No Action*

5. HS Football Internship

Tabor student Oree Johnson to serve as a football intern (unpaid position, class credit only through Tabor College) for our HS football team.

➤ *Recommended Action:*

Motion to approve Tabor College student Oree Johnson to serve as unpaid HS Football intern for the 2017 football season.

E. Executive Session – Personnel

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to personnel and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

F. Personnel

1. Supplemental Contracts

- a. Dustin Dalke – PDC – Professional Development Committee Chair
- b. Heather Corby – HES Mentor Teacher

G. Reports

1. Superintendent's Report
 - a. FY 2018 Budget
 - b. Supplemental Openings
 - c. Budget Code 99 (Appendix C)
 - d. Special Board Meeting (Budget Hearing) Monday, August 28, 2017 at 7:00 PM
2. TEEN Report (Appendix D)
3. MCSEC Report (Appendix E & F)
4. Business Manager's Report (Financials)

H. Approval of Payment of Bills and Financial Reports

1. The Board will review financial reports and approve the payment of bills.

➤ *Recommended Action:*

Motion to approve the payment of bills totaling \$_____ and the following financial reports.

I. Adjournment

Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to personnel and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to negotiations and the Board return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session at _____ for the purpose of discussing matters related to students and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session for the purpose of consultation with the district's attorney; and the board return to the open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session for the purpose of discussion related to the transaction of real property and the Board return to open meeting at _____ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.

Contracts

Recommended Action

Motion to approve the extended contracts as presented