

UNIFIED SCHOOL DISTRICT NO. 410
(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING
Monday, May 11, 2015
7:00 pm

USD 410 District Office Conference Room
416 S. Date Street
Hillsboro, KS 67063

Agenda—Regular Board Meeting
USD 410 District Office Conference Room
May 11, 2015, 7:00 p.m.

- A. Meeting called to order
- B. Approval of regular and consent agenda (April Minutes **Appendix A**)
- C. Citizen's open forum
- D. Service Awards
 - 1. Max Heinrichs – 19 years USD 410; 33 years total
 - 2. Greg Brown – 9 years USD 410; 32 years total
 - 3. Janet Whisenhunt – 10 years USD 410
- E. Action/Discussion Items
 - 1. National Trip Policy
 - 2. KASB Policy Approval Section
 - 3. Building Handbook Revisions – First Reading
 - 4. Preschool Calendar (**Appendix B**)
 - 5. Meal Prices for 2015-16
 - 6. Budget Update for FY '16
- F. Executive Session – Negotiations
- G. Executive Session – Personnel
- H. Personnel
 - 1. Supplemental Contracts (**Appendix C**)
- I. Reports
 - 1. Superintendent's Report
 - a. Safe Routes to School Sidewalk Construction
 - b. HES Playground Update
 - c. Board Members July 1, 2015
 - d. LOB Voting Results
 - e. Graduation Ceremony May 16, 2015
 - f. End of Year Celebration May 20, 2015
 - 2. TEEN Report (**Appendix D**)
 - 3. MCSEC Report (**Appendix E**)
 - 4. Business Manager's Report (**Financials**)
- J. Approval of payment of bills and financial reports
- K. Communications
- L. Adjournment

Annotated BOE Agenda May 11, 2015

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)

Minutes from the April 13 regular BOE meeting are attached.

➤ **Recommended Action**

Motion to approve the minutes from the April 13 board meeting.

2. Disposal of Property

- Excess student desks (\$20 each to Cottonwood Grove Christian School)
- Excess out of warranty technology hardware as determined by the technology director
- Sale of 1995 Ford Bus via Purple Wave Auction (\$2,860 Total; 10% of total is retained for auction fee)

➤ **Recommended Action**

Motion to approve the disposal of equipment as indicated

3. Donations

From:	Amount:	Purpose:
Cindy Kerr	\$100.00	Band Project
Grace Community Church	\$1,700.00	HES Classroom Budgets
Anonymous	\$1,000.00	HES Farm to School Project
Judy Penner	\$10.00	HES Playground Project
Anonymous	\$32.35	HES Playground Project
Accounting & Financial Initiative, LLC	\$300.00	HES After School Program
Jost Welding, Radiator and Repair	\$500.00	Spirit-N-Celebration

➤ **Recommended Action**

Motion to accept donations as listed.

➤ **Recommended Action for Regular and Consent Agenda:**

Motion to approve the regular agenda.

Motion to approve the consent agenda.

C. Citizen's Open Forum

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizens open forum.

D. Service Awards

The board will recognize years of service for our departing employees.

1. Max Heinrichs – 19 years in USD 410; 33 years total
2. Greg Brown – 9 years in USD 410; 32 years total
3. Janet Whisenhunt – 10 years in USD 410

E. Action / Discussion Items

1. National Trip Policy

Last month, the board discussed and eventually tabled a recommendation from the superintendent to allocate district funds to pay for the sponsor's travel to a national contest with students. After researching this further, the superintendent has withdrawn this recommendation. This is due to the continued uncertainties with school funding.

➤ *No Action Requested*

2. Building Handbook Revisions

The principals will have proposed changes available for you to review at this time. This is a first reading of any proposed changes.

➤ *No Action Requested*

3. Preschool Calendar (Appendix B)

Appendix D contains the updated Preschool calendar for 2015-16. This calendar contains the start and ending times for the preschool teacher and family advocate as well as the school days for the students. Fridays and certain other days are reserved for teacher planning time and professional development. These days are also used for family visits as needed.

➤ *Recommended Action*

Motion to approve the Preschool Calendar as presented in **Appendix B**.

4. Meal Prices for 2015-16

The superintendent will present information on meal pricing for 2015-16.

➤ *No Action Requested*

5. Budget Update FY '16

The business manager and superintendent will present the latest budget projections for FY '16. Of course, school funding is in limbo right now as the three judge panel continues hearings about the school block grants.

Projecting the school budget is problematic right now do to continued unrest and fluidity with our legislature with regard to schools funding.

➤ *No Action Requested*

F. Executive Session – Negotiations

G. Executive Session – Personnel

H. Personnel

1. Supplemental Contracts (Appendix C)

➤ *Recommended Action*

Motion to Approve the supplemental contracts and supplemental position cuts included in **Appendix C**

I. Reports

1. Superintendent's Report
 - a. Safe Routes to School Sidewalk Construction
 - b. HES Playground Update
 - c. LOB Voting Results
 - d. Graduation Ceremony May 16, 2015
 - e. End of Year Celebration June 20, 2015
2. TEEN Report (**Appendix D**)
3. MCSEC Report (**Appendix E**)
4. Business Manager's Report (**Financials**)

J. Approval of Payment of Bills and Financial Reports

1. The Board will review financial reports and approve the payment of bills.

➤ *Recommended Action:*

Motion to approve the payment of bills totaling \$_____ and the following financial reports.

- a. Electronic Funds Transfer Report
- b. High School/Middle School Activity Account Reports
- c. High School/Middle School Activity Account Bank Reconciliations
- d. Elementary School Activity Account Reports
- e. Elementary School Activity Account and Bank Reconciliations
- f. District Cash Summary Report
- g. District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
- h. District Expense Budget Report
- i. Report of Transfers

K. Communications

Teacher Appreciation Week

L. Adjournment

Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to personnel and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session at _____ for the purpose of discussing matters related to negotiations and the Board return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session at _____ for the purpose of discussing matters related to students and the Board return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session for the purpose of consultation with the district's attorney; and the board return to the open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Acquisition of Property

Motion that the board go into executive session for the purpose of preliminary discussion related to the acquisition of real property and the Board return to open meeting at _____ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.

**UNIFIED SCHOOL DISTRICT NO. 410
Durham-Hillsboro-Lehigh**

**MINUTES – REGULAR BOARD MEETING
U.S.D. 410 District Office Conference Room
April 13, 2015 7:00 p.m.**

Members Present:

Eddie Weber	Mark Rooker	Rod Koons
Chad Nowak		
Kim Klein (arrived at 7:13 p.m.; left at 9:33 p.m.; returned at 9:37 p.m.)		
Joe Sechrist (arrived at 8:07 p.m.)	Deb Geis (arrived at 8:09 p.m.)	

Administrators:

Steve Noble	Evan Yoder
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Others:

Jerry Hinerman, Clerk	David Colburn	Aleen Ratzlaff
Jared Jost		

A. Meeting Called to Order

President Eddie Weber called the meeting to order at 7:00 p.m.

B. Approval of Regular and Consent Agenda

Mark Rooker moved to approve the regular and consent agendas with the addition of Item G4a Supplemental Contracts – Cheerleader Sponsor to the regular agenda. Motion seconded by Chad Nowak. Carried 4-0.

Items on the consent agenda included the following:

1. Motion to approve the minutes of the March 9, 2015, regular board meeting.
2. Motion to accept the following donations:
 - Donation of \$500.00 from American Legion Post No. 366 to be used toward the Hillsboro Elementary School playground project
 - Donation of \$200.00 from Families and Communities Together (FACT) to be used toward the Hillsboro Elementary School Dia Del Niño project
 - Donation of \$2,380.00 from the Hillsboro High School Athletic Booster Club to be used toward the purchase of a wrestling training dummy
 - Donation of \$50.00 from Crop Service Center, Inc. to be used toward the Hillsboro Elementary School playground project
 - Donation of \$25.00 from LaVerne and Linda Esau. to be used toward the Hillsboro Elementary School playground project
 - Donation of \$50.00 from Don and Gayla Ratzlaff to be used toward the Hillsboro Elementary School playground project
 - Donation of \$25.00 from Nathan and Lynette Hiebert. to be used toward the Hillsboro Elementary School playground project

Donation of \$20.00 from Lou and Lori Thurston to be used toward the Hillsboro Elementary School playground project

Donation of \$50.00 from Evan and Becki Yoder. to be used toward the Hillsboro Elementary School playground project

Donation of \$1,000.00 from the Central Kansas Community Foundation to be used toward the Hillsboro Elementary School after-school program

Donations of board books, puzzles, books, parenting brochures, and a magnetic farm activity tin from anonymous patrons to be used by the Marion County Parents as Teachers Program

3. Book Club Account Addition
Motion to approve the addition of a Book Club account to the Hillsboro High School/Middle School Activity Fund

C. Citizen's Open Forum

D. Parents as Teachers Annual Report

Kim Klein arrived at 7:13 p.m.

E. Action/Discussion Items

1. PAT Participation for 2015 – 2016
Mark Rooker moved to approve USD 410 participation in the Marion County Parents as Teachers program for USD 410 in 2015 – 2016. Seconded by Chad Nowak. Carried 5-0.

2. Capital Outlay Resolution
Mark Rooker moved to approve the publication of the following capital outlay resolution that would provide the Board of Education up to eight mills of continuous and permanent capital outlay budget authority. Motion seconded by Rod Koons. Carried 5-0.

Resolution to Levy Tax for Capital Outlay Fund

WHEREAS, the Board of Education of Unified School District No. 410, Marion County, State of Kansas, is authorized by K.S.A. 72-8801, to make an annual tax levy at a mill rate not exceeding the statutorily-prescribed mill rate for a period of time as determined by the Board of Education upon the taxable tangible property in the district for the purpose specified in said law; and

WHEREAS, the Board of Education has determined to exercise the authority vested in it by said law;

NOW, THEREFORE,

RESOLUTION

Be It Resolved that:

The above-named school board shall be authorized to make an annual tax levy continuous and permanent in an amount not to exceed 8 mills upon the taxable tangible property in the school district for the purpose of acquisition, construction, reconstruction, repair, remodeling, additions to, furnishing, maintaining and equipping of school district property and equipment necessary for school district purposes, including (1) Acquisition of computer software; (2) acquisition of performance uniforms; (3) housing and boarding pupils enrolled in an area vocational school operated under the board; (4) architectural expenses; (5) acquisition of building sites; (6) undertaking and maintenance of asbestos control projects; (7) acquisition of school buses; and (8) acquisition of other fixed assets, and for the purpose of paying a portion of the principal and interest on bonds issued by cities under the authority of K.S.A. 12-1774, and amendments thereto, for the financing of redevelopment projects upon property located within the school district. The tax levy authorized by this resolution may be made, unless a petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 calendar days after the last publication of this resolution. In the event a petition is filed, the county election officer shall submit the question of whether the tax levy shall be authorized to the electors in the school district at an election called for that purpose or at the next general election, as is specified by the Board of Education of the above school district.

3. Technology Student Association (TSA) National Qualifiers
Rod Koons moved to approve the Hillsboro High School TSA national qualifiers' trip to the TSA national competition in Dallas, Texas. Motion seconded by Mark Rooker. Carried 5-0
4. KASB Partial Policy Audit

5. TEEN Virtual Academy

Joe Sechrist arrived at 8:07 p.m.

Mark Rooker moved to end USD 410's affiliation with the ESSDACK Virtual Learning Program. Motion seconded by Rod Koons Rooker. Carried 6-0.

Mark Rooker moved to approve USD 410's support for the TEEN Virtual Academy. Motion seconded by Joe Sechrist. Carried 6-0.

6. Disposal of Vehicle

Rod Koons moved to approve the sale of a 1995 Ford Club Wagon to David Orcutt for \$411. Motion seconded by Mark Rooker. Carried 6-0.

7. Disposal of Band Instruments

Deb Geis arrived at 8:09 p.m.

Joe Sechrist moved to approve the disposal of two timpani drums from the Hillsboro High School/Hillsboro Middle School band room. Seconded by Chad Nowak. Carried 7-0.

8. Elementary School Playground Project

Joe Sechrist moved to approve the demolition, disposal, and site preparation for the Hillsboro Elementary School north playground area by Dalke Construction, Inc. for \$18,900 as presented. Motion seconded by Rod Koons. Carried 7-0.

Joe Sechrist moved to approve the installation of all equipment and surfacing in the Hillsboro Elementary School north playground area by Athco LLC for \$158,730 as presented.

F. Executive Session – Personnel

Eddie Weber moved for the Board to go into executive session with the Superintendent, the Hillsboro Elementary School Principal, and Board Member-Elect Jared Jost at 8:20 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 8:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session with the Superintendent, the Hillsboro Elementary School Principal, and Board Member-Elect Jared Jost at 8:50 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:00 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session with the Superintendent and Board Member-Elect Jared Jost at 9:00 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:15 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session with the Superintendent and Board Member-Elect Jared Jost at 9:15 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:20 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session with the Superintendent and Board Member-Elect Jared Jost at 9:20 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:25 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session with the Superintendent and Board Member-Elect Jared Jost at 9:25 p.m. for the purpose of discussing matters related to personnel and for the Board to return to open meeting at 9:30 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Chad Nowak. Carried 7-0.

Regular Session

Kim Klein left the meeting at 9:33 p.m.

G. Personnel

1. Resignations

- a. Max Heinrichs – Hillsboro High School Principal
- b. Greg Brown – Hillsboro Middle School Principal/District Activities Director
- c. Janet Whisenhunt – Wiebe Media Center Library/Media Coordinator
- d. Deloris Hiebert – English for Speakers of Other Languages (ESOL) Aide
- e. Malinda Just – Hillsboro High School Assistant Volleyball Coach

Joe Sechrist moved to approve the resignations of Max Heinrichs from his position as Hillsboro High School Principal, Greg Brown from his position as Hillsboro Middle School Principal/District Activities Director, Janet Whisenhunt from her position as Wiebe Media Center Library/Media Coordinator, Deloris Hiebert from her position as ESOL Aide, and Malinda Just from her position as Hillsboro High School Assistant Volleyball Coach. Motion seconded by Deb Geis. Carried 6-0.

2. Work Agreements

3. Contracts

- a. Robert Rempel – Hillsboro Middle/High School Assistant to the Principal/District Activities Director

Joe Sechrist moved to approve the issuance of a contract to Robert Rempel to serve as Hillsboro Middle/High School Assistant to the Principal/District Activities Director for a salary of \$52,245 and a health insurance contribution equivalent to a \$1,000 deductible family coverage health insurance premium. Motion seconded by Deb Geis. Carried 6-0.

Kim Klein returned to the meeting at 9:37 p.m.

4. Supplemental Contracts
 - a. Kathy Klein – Cheerleader Sponsor
Rod Koons moved to approve the issuance of a contract to Kathy Klein to serve as Cheerleader Sponsor. Motion seconded by Joe Sechrist. Carried 7-0.

H. Reports

1. Superintendent's Report
 - a. Board of Education Election Results
 - b. Local Option Budget (LOB) Mail-In Ballot Election
 - c. Hillsboro Middle/High School Principal Position Update
 - d. 2015 Graduation Ceremony
2. TEEN Report
3. MCSEC Report
4. Business Manager's Report

I. Approval of Payment of Bills and Financial Reports

Joe Sechrist moved to approve the payment of bills totaling \$254,694.36 and the following financial reports. Motion seconded by Mark Rooker. Carried 7-0.

Electronic Funds Transfer Report
Elementary School Activity Account Report
Elementary School Activity Account Bank Reconciliation
High School/Middle School Activity Account Report
High School/Middle School Activity Account Bank Reconciliation
District Cash Summary Report
District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
District Expense Budget Report
Report of Transfers

J. Communications

K. Executive Session for Negotiations

Eddie Weber moved for the Board to go into executive session at 9:50 p.m. for the purpose of discussing matters related to negotiations and that the Board return to open meeting at 10:00 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session at 10:00 p.m. for the purpose of discussing matters related to negotiations and that the Board return to open meeting at 10:05 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session at 10:05 p.m. for the purpose of discussing matters related to negotiations and that the Board return to open meeting at 10:10 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Carried 7-0.

Regular Session

Eddie Weber moved for the Board to go into executive session at 10:10 p.m. for the purpose of discussing matters related to negotiations and that the Board return to open meeting at 10:20 p.m. in this room. The executive session is required to protect the Board's negotiating interests. Carried 7-0.

Regular Session

L. Adjournment

President Eddie Weber declared the meeting adjourned at 10:20 p.m.

Jerry Hinerman, Clerk



U.S.D. 410

Durham-Hillsboro-Lehigh

2015 - 2016

Class in Session
 Prof. Learning and / or Work Day (No Classes)
 School not in Session

July 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					5 Days

September 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17 Days

October 2015						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 Days

November 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

15 Days

December 2015						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11 Days

August
 17-19 Professional Learning Days (No Classes)
 24 1st Day of Classes

September
 7 Labor Day (No School)

October
 15 End of First Quarter
 19 Professional Learning / Work Day (No Classes)

November
 25-27 Thanksgiving Break (No classes)

December
 17 End of First Semester
 18-31 Christmas Break (No School)

January
 1 New Year's Day (No Classes)
 4 Professional Learning / Work Day (No Classes)
 18 Professional Learning Day (No Classes)

February

March
 3 End of Third Quarter
 4 Professional Learning / Work Day (No Classes)
 14-18 Spring Break (No School)
 25 Good Friday (No School)
 28 No School

April

May
 12 End of Second Semester
 19 Professional Learning / Work Day (No Classes)

1st Quarter	31	days	
2nd Quarter	33	days	
Semester			64 days
3rd Quarter	34	days	
4th Quarter	35	days	
Semester			69 days

Preschool Calendar
 Student Contact Days 133

January 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						14 Days

February 2016						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

17 Days

March 2016						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 Days

April 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

16 Days

May 2016						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

8 Days

June 2016						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

U.S.D. 410 Durham - Hillsboro - Lehigh 2015 - 2016 Supplemental Contracts by Position As of May 11, 2015

Full Name	Head/Assistant	Building	Position	FTE
Loewen, Sharon	Head	High School	Academic Detention Sponsor	1.00
Dick, Doug	Head	High School	Baseball Coach	1.00
Allen, Brian	Assistant	High School	Baseball Coach	1.00
Vacant, Vacant	Head	Middle School	Basketball Coach (Girls)	1.00
Saunders, Susan	Assistant	Middle School	Basketball Coach (Girls)	1.00
Hiebert, Nathan	Head	High School	Basketball Coach (Girls)	1.00
Boldt, Dennis	Assistant	High School	Basketball Coach (Girls)	1.00
Haslett, Jeff	Head	Middle School	Basketball Coach (Boys)	1.00
Sawyer, Lance	Assistant	Middle School	Basketball Coach (Boys)	1.00
Knoll, Darrel	Head	High School	Basketball Coach (Boys)	1.00
Ratzlaff, Glenn	Assistant	High School	Basketball Coach (Boys)	1.00
Klein, Kathy	Head	High School	Cheerleader Sponsor	1.00
Rose, Leah	Head	High School	Chess Club Sponsor	1.00
Dalke, Dustin	Head	District	Concessions Manager	1.00
Holmes, Stuart	Head	HS/MS	Cross County Coach	1.00
Vacant, Vacant	Head	High School	Culture Club Sponsor	0.67
Hein, Jill	Assistant	High School	Culture Club Sponsor	0.33
Just, Lynn	Head	High School	Drama Coordinator (Fall Musical)	1.00
Bebermeyer, Terry	Assistant	High School	Drama Coordinator (Fall Musical)	1.00
Rose, Leah	Head	High School	Drama Coordinator (Spring Drama)	1.00
Regier, Gretchen	Assistant	High School	Drama Coordinator (Spring Drama)	1.00
Roberts, Sonya	Head	High School	FFA Sponsor	1.00
Oelke, Phil	Head	Middle School	Football Coach	1.00
Dick, Doug	Assistant	Middle School	Football Coach	1.00
Sawyer, Lance	Head	High School	Football Coach	1.00
O'Hare, Scott	Assistant	High School	Football Coach	1.00
Knoll, Darrel	Assistant	High School	Football Coach	1.00
Haude, Robert	Assistant	High School	Football Coach	1.00
Bebermeyer, Terry	Head	High School	Forensics Sponsor	1.00
Major, Bruce	Head	High School	Freshman Class Sponsor	1.00
O'Hare, Scott	Head	High School	Golf Coach	1.00
Boldt, Dennis	Head	High School	H Club Sponsor	0.50
O'Hare, Scott	Head	High School	H Club Sponsor	0.50
Major, Bruce	Head	High School	Instrumental Music Instructor	1.00
Dalke, Dustin	Head	High School	Junior Class Sponsor	0.50
Funk, Pati	Head	High School	Junior Class Sponsor	0.50
Bebermeyer, Terry	Head	High School	National Honor Society Sponsor	1.00
Bartel, Darlene	Head	Middle School	Scholars' Bowl Sponsor	1.00
Holmes, Stuart	Head	High School	Scholars' Bowl Sponsor	1.00
Holmes, Stuart	Head	High School	Senior Class Sponsor	1.00
Sinclair, Stephanie	Head	High School	Softball Coach	1.00
Hein, Jill	Assistant	High School	Softball Coach	1.00
Holub, Diana	Head	High School	Sophomore Class Sponsor	0.50
Loewen, Sharon	Head	High School	Sophomore Class Sponsor	0.50
Oelke, Phil	Head	Middle School	Student Council/Renaissance Sponsor	1.00
Holmes, Stuart	Head	High School	Student Council Sponsor	1.00
Woelk, Bob	Head	High School	Tennis Coach (Girls)	1.00
Holmes, Stuart	Head	High School	Tennis Coach (Boys)	1.00
Boldt, Dennis	Head	HS/MS	Track Coach	1.00

Full Name	Head/Assistant	Building	Position	FTE
Coryea, Len	Assistant	HS/MS	Track Coach	1.00
Haslett, Jeff	Assistant	HS/MS	Track Coach	1.00
Jilka, Mike	Assistant	HS/MS	Track Coach	1.00
Just, Malinda	Assistant	HS/MS	Track Coach	1.00
Bell, Creigh	Head	High School	TSA Sponsor	1.00
Just, Lynn	Head	HS/MS	Vocal Music Instructor (Grades 3 - 12)	1.00
Loewen, Rita	Head	Elementary School	Vocal Music Instructor (Grades K - 2)	1.00
Sinclair, Stephanie	Head	Middle School	Volleyball Coach	1.00
Saunders, Susan	Assistant	Middle School	Volleyball Coach	1.00
Arnold, Sandy	Head	High School	Volleyball Coach	1.00
Hein, Jill	Assistant	High School	Volleyball Coach	1.00
Boldt, Dennis	Head	District	Website Facilitator	1.00
Sawyer, Lance	Head	HS/MS	Weight Room Supervisor (Summer)	1.00
Talbott, Nick	Head	Middle School	Wrestling Coach	1.00
Antoine, Terach	Assistant	Middle School	Wrestling Coach	1.00
O'Hare, Scott	Head	High School	Wrestling Coach	1.00
Talbott, Nick	Assistant	High School	Wrestling Coach	1.00
Noble, Gita	Head	Middle School	Yearbook Sponsor	1.00
Woelk, Bob	Head	High School	Yearbook Sponsor	1.00

Positions Eliminated				
	Assistant	Middle School	Football Coach	1.00
	Assistant	HS	Volleyball Coach	1.00
	Assistant	HS	Boys' Basketball Coach	1.00
	Assistant	HS/MS	Track Coach	1.00
	Head	HS/MS	Weight Room Supervisor (Fall)	1.00
	Head	HS/MS	Weight Room Supervisor (Winter)	1.00
	Head	HS/MS	Weight Room Supervisor (Spring)	1.00
	Head	HS	FCCLA Sponsor	1.00

TECHNOLOGY EXCELLENCE IN EDUCATION NETWORK
April 22, 2015, Regular Board Meeting Minutes
U.S.D. 410 Durham – Hillsboro – Lehigh District Office
6:00 p.m.

Members Present:

Mark Rooker, Chairperson
Gustafson

Jan Helmer

Anna

Shayla Clark (left at 6:54 p.m.)

Members Absent:

Jeff Bina

Others Present:

Lena Kleiner, Director

Jerry Hinerman, Clerk

Amy Kjellin

1. Call to Order

Mark Rooker called the meeting to order at 6:03 p.m.

2. Approval of Agenda

Anna Gustafson moved to approve the agenda. Motion seconded by Jan Helmer. Carried 4-0.

3. Approval of Minutes

Jan Helmer moved to approve the minutes of the March 25, 2015, regular board meeting. Motion seconded by Mark Rooker. Carried 4-0.

4. Approval of Payment of Bills and Financial Reports

Anna Gustafson moved to approve the payment of bills totaling \$8,723.59 and the April 22, 2015, Income and Expenses reports. Motion seconded by Shayla Clark. Carried 4-0.

5. Business Items

a. TEEN Virtual Academy

Jan Helmen moved to approve the creation of the TEEN Virtual Academy program. Motion seconded by Mark Rooker. Carried 4-0.

b. Edgenuity

c. Edgenuity Training for TEEN Director

Anna Gustafson moved to approve the adoption of Edgenuity and the signing of a 3-year contract for \$25,000 per year as well as the purchase of a rack-mounted caching server for \$4,150, a one-day staff training for \$2,500, and an additional administrator training session for the TEEN Director for \$500. Motion seconded by Shayla Clark. Carried 4-0

d. TEEN Online/IDL Class District Fees

Mark Rooker moved to approve a change in district fees for TEEN Online/IDL classes received by TEEN districts to \$800 per class per semester if only one TEEN district is receiving the class, \$500 per class per semester if two districts are receiving the class, \$330 per class per semester if three districts are receiving the class, and \$250 per class per semester if four districts are receiving the class with a review of the changed rates at the end of Fiscal Year 2016. Motion seconded by Anna Gustafson. Carried 4-0.

April 22, 2015, Regular Board Meeting Minutes

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e. Fiber Relocation

Jan Helmer moved to approve the underground fiber relocation project at US Highway 56 and US Highway 77 for a cost not to exceed \$5,000. Motion seconded by Anna Gustafson. Motion carried 4-0.

f. Eagle Lease Renewal

Anna Gustafson moved to approve the renewal of the lease agreement with Eagle Communications for one year beginning July 1, 2015 with Eagle Communications paying TEEN \$3,748 per month for the use of two unused fiber optic cables. Motion seconded by Mark Rooker. Carried 4-0

g. Director Evaluation

Mark Rooker moved that the Board go into executive session at 6:45 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 6:50 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 4-0.

Regular Session

Mark Rooker moved that the Board go into executive session at 6:50 p.m. for the purpose of discussing matters relating to personnel and that the Board return to open meeting at 6:55 p.m. in this room. The executive session is required to protect the privacy rights of identifiable individuals. Motion seconded by Jan Helmer. Carried 4-0.

Shayla Clark left the executive session and the meeting at 6:54 p.m.

Regular Session

6. Other/Discussion

- a. Fiber Testing by Eagle Communications

7. Next Meeting

8. Adjournment

Mark Rooker declared the meeting adjourned at 7:05 p.m.

Jerry Hinerman, Clerk

Marion County Special Education Cooperative #617
Board of Directors Regular Meeting
June 16, 2014
(These minutes are unofficial until approved by the Board of Directors)

Members Present

Anthony Zappone
Kelly Booton
Terry Deines
Duane Kirkpatrick

Members Absent

Joe Sechrist

Others Present

Dr. David Sheppard, Director
Rebecca Savage, Clerk
Patty Putter
Dwayne Abrahams

- I. Call to Order
Anthony Zappone called the meeting to order at 7:04 p.m. in the MCSEC Conference Room at 1500 E. Lawrence, Marion, KS.
- II. Adoption of Agenda
Terry Deines moved to adopt the agenda. Motion seconded by Kelly Booton.
Carried 4 - 0
- III. Consider Consent Agenda
 - A. Approve Minutes of May 19, 2014 Regular Meeting and Special Board Meeting of May 29, 2014. (Attachment A & B)
 - B. Classified Staff Resignations/Terminations/ Retirements
 1. Isaac Burnett
 - C. Classified Staff Appointments
 1. Embry Hodges
 - D. Treasurer's Report and payment of Bills/ Approve Journal Entries (Attachment C)
Payroll in the amount of \$249,171.99, checks associated with payroll in amount of \$140,309.88, other payables in the amount of \$41,309.88, and journal entries in the amount of \$7,945.78.
 - E. Approve E-Rate: Annual fee is \$1,460.00
 - F. Approve Oasis Handbook for 2014-2015 (Attachment D)
 - G. Approve PDC (Professional Development Committee) Manual (Attachment E)
 - H. Change MCSEC July Board Meeting date to July 15th at same starting time
 - I. Appoint Becky Savage as Treasurer of Board (Effective July 1, 2014)
 - J. Appoint Patty Putter as Clerk of the Board (Effective July 1, 2014)

Duane Kirkpatrick moved to approve the consent agenda. Motion seconded by Kelly Booton.

Carried 4 – 0

IV. Discussion/Action

- A. Approve KASB Worker's Compensation coverage through 2014-2015, in the amount of \$13,556.00

Duane Kirkpatrick move to approve Worker's Compensation coverage for 2014-15 with KASB in the amount of \$13,556.00. Motion seconded by Kelly Booton.

Carried 4 – 0

- B. Approve Keystone Learning Services Agreement in the amount of \$2,550.00

Kelly Booton moved to approve the Keystone Learning Services Agreement in the amount of \$2,550.00. Motion seconded by Terry Deines.

Carried 4 – 0

- C. Budget Review-Brief Projection
(handout)

- D. Consider Local District Assessments for 2014-2015

- E. Director/Board Discussions/ Comments

- F. MCSEC Technology Report (Attachment F)
Dwayne Abrahams presented his technology report.

Terry Deines moved to accept a quote from Two Trees for the purchase of 6 Lenovo laptops and 6 Lenovo Chrome Books for \$9,132.00. Motion seconded by Kelly Booton.

Carried 4 – 0

At 8:11 p.m. Anthony Zappone called for a ten minute break.

At 8:21 p.m. Anthony Zappone called the meeting back into session.

V. Executive Session

A. Personnel

Anthony Zappone moved to go into executive session at 8:24 p.m. for personnel matters relating to non-elected personnel, with the board members and Dwayne Abrahams present, and to return to open session at 8:34 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Terry Deines.

Carried 4 - 0

At 8:34 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 8:35 p.m. for personnel matters relating to non-elected personnel, with the board members and Dwayne Abrahams present, and to return to open session at 8:40 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Terry Deines.

Carried 4 - 0

At 8:40 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 8:41 p.m. for personnel matters relating to non-elected personnel, with the board members present, and to return to open session at 8:51 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Kelly Booton.

Carried 4 - 0

At 8:51 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 8:52 p.m. for personnel matters relating to non-elected personnel, with the board members and Dr. David Sheppard present, and to return to open session at 9:02 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Kelly Booton.

Carried 4 - 0

At 9:02 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 9:03 p.m. for personnel matters relating to non-elected personnel, with the board members and Dr. David Sheppard present, and to return to open session at 9:13 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Kelly Booton.

Carried 4 - 0

At 9:13 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 9:14 p.m. for personnel matters relating to non-elected personnel, with the board members and Dr. David Sheppard present, and to return to open session at 9:19 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Kelly Booton.

Carried 4 - 0

At 9:19 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 9:20 p.m. for personnel matters relating to non-elected personnel, with the board members and Dr. David Sheppard present, and to return to open session at 9:25 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Kelly Booton.

Carried 4 - 0

At 9:25 p.m. Anthony Zappone declared the meeting out of executive session.

Anthony Zappone moved to go into executive session at 9:26 p.m. for personnel matters relating to non-elected personnel, with the board members and Dr. David Sheppard present, and to return to open session at 9:36 p.m. in this room. The executive session is required to protect the privacy interests of an identifiable individual. Motion seconded by Kelly Booton.

Carried 4 - 0

At 9:36 p.m. Anthony Zappone declared the meeting out of executive session.

Kelly Booton moved to approve a corrected technology contract for summer 2014 for Dwayne Abrahams in the amount of \$8,640.00, due to an error in calculation. Motion seconded by Duane Kirkpatrick.

Carried 4 - 0

VI. Agenda Items for Next Meeting

A. Personnel

B. Budget, Salary and Rates

VII. Adjournment

Anthony Zappone adjourned the meeting at 9:38 p.m.