

**UNIFIED SCHOOL DISTRICT NO. 410**  
**(Durham-Hillsboro-Lehigh)**

**REGULAR BOARD MEETING**

**Monday, March 14, 2011**  
**7:00 pm**

**Hillsboro High School Technology Center**  
**500 East Grand**  
**Hillsboro, KS 67063**

**Agenda—Regular Board Meeting  
Hillsboro High School Technology Center  
March 14, 2011, 7:00 p.m.**

- A. Meeting called to order
- B. Approval of regular and consent agenda
  - (February Regular Board Minutes – Appendix A)**
  - (February and March Special Board Minutes – Appendices B & C)**
  - (PAT Donations – Appendix D)**
- C. Citizen’s open forum
- D. Learning Showcase
  - 1. Family Reading Night
- E. Action/Discussion Items
  - 1. Grading Scale Change Proposal (**Appendices E & F**)
  - 2. Vehicle Purchase
  - 3. HES Foreign Language Proposal (**Appendix G**)
  - 4. Virtual Program Options (**Appendix H**)
  - 5. Tax Increment Financing and Hillsboro Business Park (**Appendices I & J**)
  - 6. 2011-12 Building Schedule
- F. Executive Session for Personnel
- G. Executive Session for Negotiations
- H. Resignations
- I. Contracts
  - 1. Len Coryea – Assistant Track
- J. Reports
  - 1. Superintendent’s Report
  - 2. TEEN Report (**Appendix K**)
  - 3. MCSEC Report (**Appendix L**)
  - 4. Business Manager’s Report (**Financials**)
- K. Approval of payment of bills and financial reports
- L. Communications
- M. Adjournment

## Annotated BOE Agenda March 14, 2011

### A. Meeting Called to Order

### B. Approval of Regular and Consent Agenda

#### Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. Board Meeting Minutes (Appendix A)

Minutes from the February 14 regular BOE meeting are included as **Appendix A**

2. Special Board Meeting Minutes (Appendices B & C)

Minutes from the February 21 and March 4 special BOE meetings are included as **Appendix B & C**.

***Recommended Action:***

- Motion to approve the minutes from the February 14 regular board meeting and the minutes of the special board meetings on February 21<sup>st</sup> and March 3<sup>rd</sup>.

3. Donations

- |  |                                     |
|--|-------------------------------------|
| ○ <b>From: (Appendix D)</b>                              | <b>To: PAT</b>                      |
| ○ <b>From: Mid-Kansas Eyecare (\$20.00)</b>              | <b>To: FFA</b>                      |
| ○ <b>From: Sunset Equities, Wendy's (\$48.34)</b>        | <b>To: HHS Choir</b>                |
| ○ <b>From: Marion Co. Farm Bureau (\$100.00)</b>         | <b>To: FFA</b>                      |
| ○ <b>From: HHS Booster Club (\$200.00)</b>               | <b>To: HHS Weight Room</b>          |
| ○ <b>From: Hillsboro Community Foundation (\$750.00)</b> | <b>To: HES After School Program</b> |
| ○ <b>From: Hillsboro Community Foundation (\$350.00)</b> | <b>To: Chess Guild</b>              |
| ○ <b>From: Jerry Grout (\$50.00)</b>                     | <b>To: Chess Guild</b>              |
| ○ <b>From: EMC Insurance (\$500.00)</b>                  | <b>To: HES Library</b>              |
| ○ <b>From: Target (\$28.16)</b>                          | <b>To: HMS</b>                      |
| ○ <b>From: Robert Sextro (\$250.00)</b>                  | <b>To: HHS</b>                      |
| ○ <b>From: Robert Sextro (\$2,750.00)</b>                | <b>To: Sextro Scholarship Fund</b>  |
| ○ <b>From: Sunset Equities, Wendy's (\$204.80)</b>       | <b>To: Chess Guild</b>              |

***Recommended Action:***

- Motion to accept donations as listed.

➤ ***Recommended Action for Regular and Consent Agenda:***

- Motion to approve the regular agenda.
  
- Motion to approve the consent agenda.

## C. Citizen's Open Forum

This is an open forum where patrons have the opportunity to speak and/or present to the board items that are otherwise not on the agenda. It is recommended the board not take any immediate action relating to issues presented in citizens open forum.

## D. Learning Showcase

Sandy Arnold will have a presentation about the recent HES Family Reading Night. The evening has become quite a showcase event for our elementary school and families.

## E. Action / Discussion Items

### 1. Grading Scale Change Proposal (Appendices E & F)

We received a letter last month from a group of parents concerned about our district's grading scale. This letter is included as **Appendix E**. I have asked this group to proceed with their proposal through the building principals, building improvement teams, and site councils. Mr. Brown has also constructed a survey (**Appendix F**) that the principals intend to distribute to teachers, parents, and students. The sample survey in DRAFT form is included as Appendix F. This is the board's first opportunity to review the proposal and have discussion.

➤ *No Action Requested*

### 2. Vehicle Purchase

According to our vehicle replacement plan presented to the board on August 9 and the updated plan presented February 14, we are scheduled to purchase one suburban this fiscal year. Keith secured bids from Ed Bozarth Chevrolet, who secured the bid on the state bid list, and Midway Motors. Ed Bozarth Chevrolet was the low bidder; however, there are still questions as to what options are actually included on the state bid and whether Midway Motors and Bozarth are bidding apples to apples comparisons. For these reasons, I recommend rejecting both bids and re-bidding the suburban.

➤ *Recommended Action*

Motion to reject the state-wide bid from Ed Bozarth Chevrolet and the local bid from Midway Motors to allow for clarification of specs with re-bidding to occur during the next 30 days.

### 3. HES Foreign Language Proposal (Appendix G)

(From Evan Yoder) The staff at Hillsboro Elementary School is ready to take up the challenge of teaching a 2<sup>nd</sup> language next school year. They understand how beneficial this initiative would be for present cognitive development as well as sending out our graduates from HHS with the foundation in another language. You can see some of the research behind our proposal along with other details in **Appendix G**.

➤ *Recommended Action*

Motion to approve the 2<sup>nd</sup> Language Proposal at HES utilizing grant funding to purchase the Rosetta Stone Curriculum.

### 4. Virtual Program Options (Appendix H)

**Appendix H** compares numbers for offering a virtual program through the service centers (like ESSDACK) vs. running a program ourselves or in partnership with another district. We would need approximately 12 more students to enroll in a virtual program run ourselves to match revenue of a

service center run program. There are perceived advantages disadvantages to each strategy. I will share these with you Monday evening. **Appendix H** also included information about Bridgewater Academy which is my curriculum choice should the board decide to pursue operating a virtual school ourselves or in partnership with another district. The service center option does not include a final choice for curriculum. I have included their DRAFT for an agreement with Kansas school districts which I will review with you. I am seeking direction from the board regarding our virtual program options. I will pursue this direction during the next 30 days and present a detailed action item to you for approval in April.

➤ *No Action Requested*

5. Tax Increment Financing and Hillsboro Business Park (Appendix I & J)

The City of Hillsboro has revised their legal description of the TIF district at the north end of town which includes all of the Hillsboro Business Park. This revision was allowed by the county commissioners pending re-submittal of the project with corrected language to USD 410 and the county. They have also notified the district of the new public hearing set for April 5<sup>th</sup>, 2011. I am requesting no action. By taking no action, the board is indicating USD 410 does not object to the redevelopment project plan. I have included the Redevelopment Project Plan (**Appendix I**) and the Notice of Public Hearing (**Appendix J**) in this agenda.

➤ *No Action Requested*

6. 2011-12 Building Schedule Proposal

The administrative team has agreed on next year's building schedule. The schedule is a 7 period schedule beginning at 8:00 a.m. and finishing at 3:30 p.m. Each period is 52 minutes in length. The schedule includes a 30 minute LS time for kids in grades 6-12 to complete work and have club meetings, pep rallies, and other activities. It is perfectly matched in grades 6 – 12 to enable maximum staffing flexibility in these tough budget times.

The proposed schedule will add instructional hours to our calendar. In turn, the board may consider reducing the 2011-12 contract days for teachers. Reducing instructional days may save the district about \$3,000 per day. Any change to the duty day and calendar would need to be handled through interest based bargaining as these are items included in our Master Contract with teachers.

➤ *No Action Requested*

## **F. Executive Session for Personnel**

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to personnel and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

## **G. Executive Session for Negotiations**

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to negotiations and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the board's negotiating interests.

## H. Resignations

There are no resignations at the time of the release of this agenda. Any resignations occurring after the agenda's release will be placed here for the board to consider.

## I. Contracts

1. Len Coryea – Assistant Track Coach
  - **Recommended Action**  
Motion to approve the contracts as presented

## J. Reports

1. Superintendents Report
2. TEEN Report (**Appendix K**)
3. MCSEC Report (**Appendix L**)
4. Business Manager's Report (**Financials**)

## K. Approval of Payment of Bills and Financial Reports

1. The Board will review financial reports and approve the payment of bills.
  - **Recommended Action:**  
Motion to approve the payment of bills totaling \$\_\_\_\_\_ and the following financial reports.
    - a. Electronic Funds Transfer Report
    - b. High School/Middle School Activity Account Reports
    - c. High School/Middle School Activity Account Bank Reconciliations
    - d. Elementary School Activity Account Reports
    - e. Elementary School Activity Account and Bank Reconciliations
    - f. District Cash Summary Report
    - g. District Accounts Bank Reconciliation, Bank Account Balance Report, and Securities Report
    - h. District Expense Budget Report
    - i. Report of Transfers

## L. Communications

<b>To:</b>	Family of Diane Heidel	Bereavement	<b>From:</b>	Deb Geiss	Thank you
	Patti Carter	Bereavement		Pati Funk	Thank you
	Kurt Bowman	Bereavement			

## M. Adjournment

## **Executive Session Motions (if needed at any time in the meeting)**

1. Personnel

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to personnel and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session at \_\_\_\_\_ for the purpose of discussing matters related to negotiations and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

Motion for the Board to enter into executive session at \_\_\_\_\_ for the purpose of discussing matters related to students and the Board return to open meeting at \_\_\_\_\_ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session for the purpose of consultation with the district's attorney; and the board return to the open meeting at \_\_\_\_\_ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Acquisition of Property

Motion that the board go into executive session for the purpose of preliminary discussion related to the acquisition of real property and the Board return to open meeting at \_\_\_\_\_ p.m. in this room. This executive session is required to protect the district's financial interest and bargaining position.